Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
1	2691	A	Academic Advising and Services	3-LOCUS Enhancements	Rollout of WHAT-IF Report for Students, Faculty, and Advisors	Currently the WHAT-IF Report (a report to emulate a students academic requirements based on their selection of program and plan) is made available to Pre-Matriculated students only. This effort would roll out the functionality to students, faculty, and advisors. Using the what-if advising capabilities, advisors and students can run a simulated advisement report that shows degree progress based on courses the student has taken or proposes to take. Students and advisors can also run a simulated academic advisement report that compares the students transcript against multiple careers, programs, plans, and sub-plans. Students and advisors can include individual courses with credit in the process.	This effort would allow students to be able to see what their requirements for completing a specific degree would look like before making a Plan change. The Change My Major functionality is widely utilized by students and one of the uses students find for Change My Major is simulating a What If function. This additional data on the students academic program causes confusion for staff and faculty attempting to assess true changes in majors/minors. We anticipate that launching this functionality for students would reduce the number of "false" PLAN changes that occur for What If functionality.	Medium	05/2018	01/2019	Active
2	2715	A	ENROLLMENT SYS RES & REPORTING	3-LOCUS Enhancements	GPEM Scholarship Interface - design, develop, test	GPEM uses Slate for recruitment/admissions. GPEM would like to begin to pass some scholarship assignments and/or attributes for admitted students from Slate to LOCUS. Currently, SCPS is interested in this capability, but other schools are expected to develop similar requests. Although this is currently done with the UGRD Slate to LOCUS file, the GPEM interface has significant differences in business processes. For example, UGRD sends all admitted students for the admit term with every execution of the process (twice per day). GPEM sends only the newly admitted students. UGRD accepts later deposits and matriculations. GPEM creates a deposit and matriculation record upon admission in a single cycle. Therefore, some design and development work is necessary for this change to GPEM Admission interface. It may become a separate Scholarship Data interface, if that is the most effective process.	GPEM and SCPS (School of Continuing & Professional Studies) would like to assign selected scholarship data to admitted students upon admission. It is likely that other graduate programs will also be interested in offering scholarships and recording those scholarships in Slate. This project will design, code and test a software interface to enable passing of scholarship data within the Graduate & Professional Enrollment Management (GPEM) work flow.	Medium	06/2018	01/2019	Active
3	2773	A	Financial Assistance	3-LOCUS Enhancements	Financial Aid Award Letter Processes - Aid Year 2020	FA Award Letter processes include ISIR loads,related checklist-processing, packaging and award letters. The group of custom batch programs which help to facilitate this process is known at Loyola as the "Starting Line Up." like last year, the Award Letter processes are starting three months earlier due to a change in federal regulations.	Financial Aid customizations are divided into two categories - those needed for Award Letters (this PSS) and those needed for all other FA processes, such as loans, disbursements and other activities. This project addresses all Award Letter FA processes for Aid Year 2019-2020 - such as for ISIR loads, checklists, packaging and award letters. This is the third year that Award Letter processes are starting three months earlier due to a change in federal regulations allowing students to fill-out FAFSA forms starting on October 1.	Medium	10/2018	08/2019	Active
4	2758	A	First and Second Year Advising	3-LOCUS Enhancements	Course Schedule Builder for students integrated with LOCUS	Explore the possibility of a Schedule Builder application for LOCUS via RFP process. A schedule building system enables an improved registration experience for students. This technology would build possible schedules that accommodate outside obligations and preferred learning times. We hope to: - Improve the Registration Experience for all students; - Provide the widest array of semester schedules possible for students; - Provide students with alternatives when classes are full (currently rely on advice from advisors; - Maximize credit hours and support progress toward degree; - Provide assistance for students with difficult scheduling tasks due to major/Core/school requirements (e.g. - science majors, transfer students, etc.)	Currently, academic advising staff across the University advise students on their degree requirements, but during the registration process, students must select courses on an individual basis for enrollment. Each section is entered manually into their shopping cart based on their availability and sometimes close. A schedule building system would give live (or "near live") enrollment updates and allow students to put the entirety of their course planning for the semester into one bucket allowing the technology to provide the various options.	Large	12/2018	TBD	Pending
5	2584	A	Academic Advising and Services	3-LOCUS Enhancements	Student Engagement and Persistence Pilot - Data Collection	Data Collection for Engagement and Persistence Pilot ¿ Student Academic Services has been authorized to initiate contacts with a pilot group of students to attempt to improve academic performance and reduce attrition among first-year students. This request is for assistance in providing a tool integrated within LOCUS to record the interactions between advising staff and students in the pilot group. Institutional Research has asked to validate the methods/procedures/data to be used by the staff when interaction with students is recorded.	The Student Success committee has initiate a pilot study of first year students who may be more at risk based on a predictive model developed and maintained by Institutional Research. The goal is to plan phone outreach to this group of students to solicit feedback on possible issues, proactively. In order to measure effectiveness, this project will provide an online tool integrated within LOCUS to record pertinent data on student interactions.	Small	09/2017	TBD	Pending
6	2692	A	Academic Advising and Services	3-LOCUS Enhancements	Rollout of Advising Notes Feature in LOCUS	The Advising Notes feature enables advisors and other users to record notes about their interactions with students. This function is currently available via LOCUS, but has not been turned on for advisor use. We are currently using `Person Comment Entry¿, which is not nearly as robust.	This tool will allow for continuous and improved communication between the various of student support staff across the university regarding individual student. It will add functionality and replace the current workaround of using Comments (AANOTE Category) to document critical notes with student advising.	Medium	05/2018	TBD	Pending
7	2760	A	College of A&S - ADVISING	3-LOCUS Enhancements	Enable Plan By My Requirements in LOCUS	Enable "Plan By My Requirements" in LOCUS. This functionality has been hidden in LOCUS. With the increased usage of the My Planner tool in LOCUS, the "Plan By My Requirements" will make it easier for students to build a reasonable plan toward degree completion.	We are in the process of educating students on the use of My Planner that allows students to plan courses based on their academic requirements or by browsing the course catalog. Enabling this feature will enhance the use of My Planner in LOCUS.	Small	11/2018	TBD	Pending
8	2787	A	Academic Advising and Services	3-LOCUS Enhancements	Advisor Assignment - re-design of batch process	Advisor Assignment - Review and streamline the current advisor assignment plan. Add various fields in LOCUS to indicate the type of advisor. In the Advisor assignment field, include user name so we can track updates. Add non-degree categories by student group or program/plan	Several functions and communications within LOCUS depend on accurate Advisor Assignments. Furthermore, current functionality does not differentiate between types of Advisors - FSYA, School, Departmental (or Faculty) for some majors/minors. Re-design of the custom batch process needs to address shortcomings and allow for assignments to be made by different schools/programs at different times. Current process calls for a single assignment process across all active undergraduates.	Large	01/2019	TBD	Pending

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
9	2765	A	Accounts Payable	11-Enterprise Content Management	Treasury to Accounts Payable EFT Approval	Treasury would like to have Accounts Payable complete their process of the EFT Treasury workflow within a queue. This will involve adding a job node at the end of the workflow for both EFT workflows for Treasury that allows AP to track and manage whether these requests are completed or not.	Business process improvemnet	Medium	10/2018	01/2019	Active
10	1680	A	Information Services	11-Enterprise Content Management	ECM - Electronic Document Retention	Create the policies and guidelines so that electronic documents can be properly archived and deleted. The policies will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. An assessment will take place to map the electronic document back to the applicable policies.	Creating electronic retention policies with DocFinity will allow the university to reduce the amount of data retained and inherent risk of data exposure associated with typical sensitive data such as student, financial and personal information. Create the policies and guidelines so that electronic documents can be properly archived and deleted. The policies will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. An assessment will take place to map the electronic document back to the applicable policies.	Large	11/2011	04/31/19	On Hold
11	2379	A	Faculty Administration	11-Enterprise Content Management	HSD Research Integrity	Discussed need for secure retention of research integrity violation/investigation files with Dr. Ruben Mestril, Research Integrity Officer, for the Health Sciences Division. His office is relocating to the new Center for Translation Research and Education building and he needs to eliminate paper. This involves Federal government paperwork and case documentations relating to research integrity issues at the Health Sciences Division. Contacts for this project are: Martha King & Dr. Mestril	The team has identified several ways which DocFinity will improve the Research Integrity Dept's ability to complete research projects more efficiently: - Research documents will be easily searchable and retrievable by The Research Integrity Dept's users, thus reducing the amount of time spent locating and distributing documents. - All pertinent information for a research project will be stored in a single location, this will help to streamline the research process and allow more efficient sharing of student information among The Research Integrity Dept's employees. - The Research Integrity Department has limited administrative resources and no student workers, streamlining their scanning and indexing will reduce the backlog of paperwork that is accumulating in their office.	Medium	03/2016	TBD	Pending
12	2741	A	Accounts Payable	11-Enterprise Content Management	Accounts Payable to Treasury/Cash Management - Foreign Invoices	Accounts Payable would like to have Treasury involved in the approval process of the workflow for Check Requisitions. If the account is going to a foreign entity, Treasury needs to append an EFT approval page and then send it back into the AP workflow after the document has interfaced to Lawson, but before Payment Number is populated. This will involve some automation and addition of 2 index fields (Payment Code and Effective Date) to the AP CR Single Invoice document type. This will also prevent duplicate entry of these forms because TCMS has been getting the document upon completion, appending the approval page to the document, then scanning it back in to their own repository (even though it exists without the approval page in AP). This process will eliminate the duplicate entry and, similarly to 2741, remove the need of approval steps outside of DocFinity.	Invoices will be processed outside of DocFinity. We will lose visibility of the invoice and payment.	Small	09/2018	TBD	Pending
13	2767	A	Finance-Office of VP-CFO	14-DW/BI Projects	Revenue to Expense Model - Phase 2	Phase 2: This project developed in collaboration with Finance, OIE and ITS teams, tracks the revenue and expenses of a given Academic Department and uses that data to generate the Revenue to Expense ratio (Net Tuition Revenue / Expenses) which basically measures revenue generated for every dollar spent. The President has officially sponsored this project with OIE (David Slavsky) championing the deployment to the Academic programs. Additional functionality is being added to the existing model. Refer to PSS(2709) for description of Phase 1 of the project.	Track & monitor the health of the University by reporting on Revenue to Expense ratios of all Academic Departments	Large	10/2018	01/2019	Active
14	2755	A	Finance-Office of VP-CFO	14-DW/BI Projects	Leveraging the BI for Student Finance	* Significant focus on Cost of Attendance and Student Debt in Higher Education * Desire to develop a more holistic, robust and timely analysis which brings together the concepts of Cost of Attendance, Expected Family Contribution/Need Scholarship/Grants and Student Debt * Build on the BI/FA portfolio to help inform and drive analysis Possibility of developing predictive models (retention, student debt,discount rate, etc.)	* Significant focus on Cost of Attendance and Student Debt in Higher Education * Desire to develop a more holistic, robust and timely analysis which brings together the concepts of Cost of Attendance, Expected Family Contribution/Need Scholarship/Grants and Student Debt * Build on the BI/FA portfolio to help inform and drive analysis Possibility of developing predictive models (retention, student debt,discount rate, etc.)	XLarge	08/2018	03/2019	Active
15	2757	A	Institutional Research	14-DW/BI Projects	ILDS submission of Student Data	Using EDW, prepare and submit the data to the Illinois Longitudinal Data System (ILDS) This is state mandated submission. This is urgent as we are currently behind 2 submissions; data has not been submitted for neither last spring nor last summer terms.	To achieve the State's objectives for a useful and robust longitudinal system that supports analysis and understanding of lifelong education and workforce policies and programs	Large	09/2018	02/2019	Active
16	2756	A	Office of The Bursar	14-DW/BI Projects	New BI Dashboard for Bursar Reports	The Bursars office has approximately 13 reports they would like to work with the BI team to create using the Power BI technologies	The Bursar's office has approximately 13 reports they'd like to work with the BI team to create using the Power BI technologies. Leveraging the Power BI technology as a decision support platform, would allow the Bursar staff to perform comprehensive data analyses and what if scenarios	XLarge	08/2018	02/2019	Active

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
17	2626	A	Student Development - Office of VP	14-DW/BI Projects	Student Profile - Power BI	Request to develop a Power BI report which includes a students relevant data in one place. This report would include: 1. Students Term completed 2. Students Class enrollments and grades received 3. Students Sakai participation data 4. Students Advising Notes and Service requests 5. Students Financial Aid awards and tuition charges	Completion of this project will allow anyone that has access to this report to see all relevant student data in one place. This greatly reduces the time spent in gathering such information when needed	Large	08/2017	03/2019	Active
18	2734	A	Information Services	14-DW/BI Projects	ITS Dashboard - Area Metrics	Create an ITS Dashboard that contains the reporting metrics from the various areas within ITS.	Creation of an ITS Dashboard will provide real-time reporting of data information	Medium	08/2018	05/2019	Active
19	2731	B	Information Services	14-DW/BI Projects	ITS Annual Summary Dashboard	Create an ITS Annual Summary dashboard.	Creation of an ITS Annual Summary Dashboard will streamline the reporting of data information	Small	09/2018	01/2019	Active
20	1831	B	Information Services	14-DW/BI Projects	KPI Requirements Gathering	To understand the data needed to populate the Data Warehouse to support the Key Undergraduate Performance Indicators supplied by the Office of Institutional Research. Then populate the DW with the data and build BI tools to provide appropriate users KPIs relevant to their work.	To understand the data needed to populate the Data Warehouse to support the Key Undergraduate Performance Indicators supplied by the Office of Institutional Research. Then populate the DW with the data and build BI tools to provide appropriate users KPIs relevant to their work.	Medium	10/2012	TBD	On Hold
21	2769	A	Information Services	14-DW/BI Projects	Reports - BI Operational	This is a placeholder for BI-Operational Reports As of 12/4/2018 there were 8 Open Operational Report requests Operational Report requests will not be assigned PSS numbers unless they are L or XL size; they will be referenced by the Ivanti Service Desk number	"Operational Reports (AKA Paper reports) are intended to support the day-to-day activities of our organization. The EDW is used as the data source for almost all of these reports Good for producing lists: i.e.: How many students are enrolled in History 101 for Fall 2018? Technology used: WebFOCUS"	XLarge	10/2018	06/2019	Active
21.1	16105	Rank 1	Registration and Records	14-DW/BI Projects	Modify existing WF report	Diploma Order report: a) address the situation that the academic program is listed differently on the actual diploma; b) list the current dean's name so that the appropriate signature can be linked.		Medium			
21.2	16664	Rank 2	Registration and Records	14-DW/BI Projects	Modify existing WF report	Graduation audit: add Number of Graded LUC hours and Number of hours student is enrolled for graduation term		Medium			
21.3	17121	Rank 3	Registration and Records	14-DW/BI Projects	Modify existing WF report	Course Catalog: for each course, add Highest Term Offered to Course Catalog Reports		Small			
21.4	16399	Rank 4	Office of International Programs (OIP)	14-DW/BI Projects	New WF Report	List of students by majors and minors enrolled in any OIP program by Term		Small			
21.5	16401	Rank 5	Law School	14-DW/BI Projects	New WF Report	Specific metrics and grades specific classes of Law School graduates for program evaluation		Medium			
21.6	16701	Rank 6	Registration and Records	14-DW/BI Projects	New WF Report	List of classes which were not assigned a Final Exam Date/Time due to Room Conflicts		Small			
22	2770	A	Information Services	14-DW/BI Projects	Reports - BI Projects	This is a placeholder for BI Projects Reports As of 12/4/2018 there were 12 Open BI projects requests BI project requests will not be assigned PSS numbers unless they are L or XL size; they will be referenced by the Ivanti Service Desk number	Generally referred as "BI" or "Business Intelligence" projects generally include a data model, a presentation layer and analytic components Data Models are developed and used almost exclusively as the source of data for the presentation layer of these projects The presentation layer includes dashboards, visual charts, graphs, trends, analytic, statistical measures, predictions and other BI components. Good for answering complex questions: i.e. What is the average GPA of the students enrolled in History 101 for Fall 2018 who are a member of a Learning Community Group, against the average GPA of the students enrolled in History 101 who are not a member of a LC group? Technology used: Microsoft Power BI (PBI) Services	XLarge	10/2018	06/2019	Active
22.1	16313	Rank 1	College of Arts and Sciences	14-DW/BI Projects	New PBI Report	CAS - Track enrollment by by day, course, class, section etc. during the enrollement period. Available to all CAS departments		Small			
22.2	17928	Rank 2	Health Systems Management (HSM) and Exercise Science (EXCM) Programs.	14-DW/BI Projects	New PBI Report	Dashboards and reports for Specific program metrics such as : Enrollment by Academic Level and by Term; Incoming students into the Program; ACT Scores; Freshmen; Transfers; Internal Transfers; First Generation College students; Demographics make up; Graduation rates by Cohort/Admit Term; Project scope; This project can be expanded to include all Academic Programs using the same metrics		Small			
22.3	18060	Rank 3	Registration and Records	14-DW/BI Projects	Modify PBI Report	Ability to track Classroom usage for all days and times of instruction not just the peek hours of certain days		Medium			
22.4	15873	Rank 4	Dept of Psychology	14-DW/BI Projects	New PBI Report	Metrics around classes taken by Psych degree graduates		Small			
22.5	17487	Rank 5	Institute of Pastoral Services (IPS)	14-DW/BI Projects	New PBI Report	Graduate Program Dashboard for the Institute of Pastoral Studies (can be used for other Graduate Programs as well) developed by Peter Jones (IPS asst Dean)		Small			
22.6	17929	Rank 6	Academic Advising	14-DW/BI Projects	Modify PBI Report	Mid Term Grades: Add additional metrics and filters that are useful to the Advising team		Small			
22.7	17932	Rank 7	Academic Advising	14-DW/BI Projects	Modify PBI Report	Student Registrations dashboard for Bursar: Add to this report the FLT and FLA service indicators		Small			
22.8	16981	Rank 8	Math Dept - Academic Advising	14-DW/BI Projects	New PBI Report	Student data for the SAT/ACT, SAT II, ALEKS scores, AP AB and BC scores, and course enrolled in. Would like to be able to analyze that data before every semester. Also, the MATH department we would like to run analysis over time to see if ALEKS is affecting pass rates.		Medium			

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
22.9	16240	Rank 9	Law School	14-DW/BI Projects	New PBI Report	We need to run a report that gives us the total number of graduate students that are enrolled in law courses that are listed in the Law Career. It should include currently enrolled students and students from previous terms, including graduates. This information is needed for an American Bar Association report that is due in early October.		Large			
22.10	16415	Rank 10	Carreer Development Center (CDC)	14-DW/BI Projects	New PBI Report	Gather data for specific CDC metrics and develop analytics and reports for department use		Medium			
22.11	15637	Rank 11	Academic Advising	14-DW/BI Projects	New PBI Report	Advising - Ingest the Academic Requirements Report (ARR) Data into the Enterprise Data Warehouse (EDW)		XLarge			
22.12	17930	Rank 12	Bursar	14-DW/BI Projects	Modify PBI Report	Student Registrations by Cohort: Compare current registrations against registrations at same time of previous year		Xsmall			
23	1848	A	Information Services	16-LUHS/LUC/HSD Technology Program	Migration of HSD/SSOM Desktops	Move towards ultimate goal of implementing LUC desktop standards and support structure on HSD/SSOM Desktops. Total migration of desktop computers is linked and dependent on the migration to the LUC network in HSD buildings that currently are on the LUHS network. As part of the planning for this project, the pros/cons of a partial/temporary migration to certain aspect of the LUC desktop will be assessed. This partial migration may be in one of a number of forms, including virtualization and/or a an installation of a LUC image on current SSOM desktops. The migration, including timing, of email for LUC is a key factor in the design of any "interim" step.	Move towards ultimate goal of implementing LUC desktop standards and support structure on HSD/SSOM Desktops. Total migration of desktop computers is linked and dependent on the migration to the LUC network in HSD buildings that currently are on the LUHS network. As part of the planning for this project, the pros/cons of a partial/temporary migration to certain aspect of the LUC desktop will be assessed. This partial migration may be in one of a number of forms, including virtualization and/or a an installation of a LUC image on current SSOM desktops. The migration, including timing, of email for LUC is a key factor in the design of any "interim" step.	XLarge	10/2012	01/2019	Active
24	2780	A	Its-Office Of The Vp & Cio	5-Security Projects	VPN Adjustments (remove 2-factor for email)	To reduce risk, removing 2factor authentication via email for VPN access through LSA (Loyolas current VPN provider).	Currently, the university allows 2-factor authentication via email for LSA (loyola's VPN client). Going forward, email will no longer be allowed as a 2nd form of authentication to limit use of Loyola email on phones as we put more security controls on mobile connections for Loyola resources.	Small	11/2018	01/2019	Active
25	2740	A	Information Services	5-Security Projects	Data Transfer Consent	Need a repository for the Data Transfer Consent forms for OIP Students and Faculty and the JFRC Staff to comply with the GDPR Regulation	There could be significant financial ramifications, if consent was ever called into question and we could not proceed a signed consent form.	Small	09/2018	03/2019	Active
26	2772	A	Its-Office Of The Vp & Cio	5-Security Projects	Security - Securing How-To Instructions Across the University	Review the University website and identify sensitive "how to" instructions not available to the public. For instance, anything about how to manually submit grade changes, budgeting info, payroll info, or specific projects.	As fraud continues to become an increasing threat to the university assets and processes, it is necessary to remove sensitive documentation (information or requests for services to be performed) from the public.	Medium	10/2018	03/2019	Active
27	2762	A	Its-Office Of The Vp & Cio	5-Security Projects	Security Training - High Risk Areas	Our security program and training is changing from a "passive" to and "active" awareness approach to ensure that users can explain and apply the training to real-world scenarios everyday during their job. There are 3 parts to this training. Step 1 - (Require) specified departments to complete online training. Step 2 - (Require) town hall discussions (no more than 20-25 attendees) to ensure that high risk groups (supervisors, managers, leads)understand how to apply the training everyday. Step 3 - (Optional) if there are still learning challenges to overcome with various groups from Step 2, Step 3 is (required) to create custom training for each area to apply security training to their respective areas.	Improve the security posture of the University by raising awareness to threats and compliance regulations.	Medium	09/2018	03/2019	Active
28	2766	A	Campus Safety LSC	5-Security Projects	ARMS 2018 Upgrades	This is a request to Apply ARMS 2018 upgrades as specified by the Vendor. Some of these upgrades are: .☐BOLOs - This new feature allows users to track people and vehicles for a predefined number of days. .☐Enhanced Safety Alerts - Previously, safety alerts only appeared for the target location, now it is possible to track all location and person safety alerts on your ARMS Mapping screens. .☐Patrol Activity - Tour Track has been enhanced and rebranded to give officers and dispatchers the ability to track non-active call activities. .☐Enhanced Notification Manager - Now capable of sending email alerts based on Case Approval, Property Review dates, and Investigation assignments. .☐Case Log Categories - Applying customized labels to your reports to open up new methods of reporting.	The 2018 ARMS Upgrades allow Campus Safety to avail of the latest technology tools it needs to continue on its mission of promoting and maintaining an safe and secure environment.	Small	10/2018	03/2019	Active
29	2779	A	Its-Office Of The Vp & Cio	5-Security Projects	Security - Phishing Execution & Assessment	Execute phishing campaigns consisting of both focused and random attack vectors. Assess the university's phishing knowledge, after phishing training has been administered.	To enhance users knowledge of "phishing" scams and allow users not to be tricked into accepting phishing emails, the UISO will execute phishing campaigns consisting of both focused and random attack vectors. In essence, we are testing users knowledge with fake phishing scams to see what gaps exist in applying the knowledge to prevent real phishing scams from being successful.	Small	11/2018	06/2019	Active

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
30	2205	A	Information Services	5-Security Projects	2015 Security Assessment	Security Assessments 2015 The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance). Items for FY15 include: - Penetration Testing for High Security Network - Peopleadmin - LOCUS - DocFinity - STARRS (HSD) - RMS - NeuLion - Faculty Information System - Salary Planning	Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities.	Medium	01/2015	10/2019	Active
31	2507	A	Information Services	5-Security Projects	2017 Security Assessment	The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance) as well PCI segmentation testing 6 months from the PCI security assessment. Items for FY17 include: - Penetration Testing for High Security Network - PCI Segmentation Testing for High Security Network - Full External Penetration Test - Lawson - CBORD - Maxxess - Kronos	Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities.	Medium	01/2017	06/2019	Active
32	2619	A	Information Services	5-Security Projects	2018 Security Assessment	The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance). Items for FY18 include: 1. Penetration Testing for High Security Network 2. LOCUS 9.2 Environment 3. DocFinity 11 Environment 4. Novacare (Athletic Trainer System (ATS) and Impact) 5. Blogs Server 6. PTAP 7. Titanium 8. Point & Click 9. HSD Portal App	Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities.	Medium	01/2018	03/2019	Active
33	2806	A	Information Services	5-Security Projects	2019 Security Assessment	The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance).	Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities.	Medium	01/2019	12/2019	Pending
34	2207	A	Information Services	5-Security Projects	High Security Lab Environment/Security Operations Center	Secure environment and isolated storage to do encrypted file transfers, enhanced computer forensics, testing/validation of new software, and vulnerability and pen-test scans on our non PCI servers. Environment will contain: - Non-PCI vulnerability scanner to ensure proper server patching and prevent potential avenues for hackers. - Penetration Testing Software which would protect student data by identifying weaknesses in Loyola's security posture. - Secure File Transfer to facilitate the mandatory transfer of PII by some departments to satisfy government requirements. - Relocation of Encase forensics software to allow a more secure method of data acquisition and transfer System would consist of 2 servers and 6TB of network attached storage (for large disk images/logs). (Maint $1500, Nessus subscription, plus $10,000 pen test subscription)	Provide high security services that are currently not secure enough or non-existent.	Medium	01/2015	TBD	Pending
35	2299	A	Information Services	5-Security Projects	Broaden Use of SIEM Technologies	This "risk treatment" was added as part of the information security risk assessment that was completed in May of 2015 by Halock Security Labs. Specifically it is risk treatment I08 - Broaden Use of SIEM technologies and consists of the following effort: - Evaluate each system that is not already covered by internal audit and security incident logging and alerting (SIEM) functions to assess the risks created by not auditing them on a regular basis. If the risk is greater than the impact to Mission, Objectives and Obligations, then include those systems in internal audits.	Completing this risk treatment effort will reduce the information security risk on 10 high and medium risk items down to more acceptable levels.	Large	07/2015	06/2019	Pending

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
36	2795	M	Information Services	5-Security Projects	HSC PII Program for 2019	Continuation of the Personally Identifiable Information program at the HSD location/campus per the Universitys PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	XLarge	01/2019	TBD	Pending
37	2796	M	Information Services	5-Security Projects	Lakeside PII Program 2019	PII 2019 Project: Continuation of the existing Personally Identifiable Information program per the Universitys PII Policies. This includes the deployment of technologies to scan, identify and remediation of PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII)	XLarge	01/2019	12/2019	Pending
38	2797	M	Information Services	5-Security Projects	Loyola Aware Programming for 2019	Loyola Aware programming for 2019. The program goal is to increase employees security awareness by attending and holding events designed to increase awareness. The program allows everyone to recognize IT Security concerns and respond accordingly. Topics include social engineering, email & messaging, browsing and many others. Project includes roll-out of monthly awareness materials and departmental communications.	By increasing awareness the program allows everyone to recognize IT Security concerns and respond accordingly. ITS will release a series of training materials, distributed by University Information Security Office that can be accessed via the web or in person. The idea is to reinforce the mandatory awareness training by providing additional material containing a variety of topics which include: social engineering, email & messaging, browsing and many others.	XLarge	01/2019	TBD	Pending
39	2798	A	Information Services	5-Security Projects	Cyber Security Awareness Monthly Events 2019	October, every year, is Cyber Security Awareness Training month. To build awareness for faculty, staff, and students, the UISO will host events throughout October and provide promotional marketing materials to increase awareness of Security Resources and the UISO website for information sharing.	To build awareness and reduce risk for users (faculty, staff, and students) falling victim to security security threats on campus or at home, there will be several events, flyers, and promotional materials to build awareness across all 5 Chicago campuses in October. By changing the security program from "passive" to "active" we are enhancing the security awareness experience for all users through these various sources and partnerships across the university.	Medium	05/2019	10/2019	Pending
40	2799	M	Information Services	5-Security Projects	PCI-DSS Compliance Review 2019	PCI-DSS Compliance Review 2019 The PCI DSS Preparedness Assessment will validate adherence to independent QSA validation testing, to identify any deficiencies that would result in non-compliance, remediation of deficiencies and/or provide recommendations for effective countermeasures. This effort includes a required penetration test	The PCI DSS Preparedness Assessment will validate adherence to independent QSA validation testing, to identify any deficiencies that would result in non-compliance, remediation of deficiencies and/or provide recommendations for effective countermeasures. This effort includes a require penetration test.	Large	04/2019	10/2019	Pending
41	2800	M	Information Services	5-Security Projects	PCI-DSS Segmentation Testing 2019	To satisfy PCI version 3.2, requirement 11.3.4.1, service providers that use segmentation are required to perform penetration tests on segmentation controls every six months.	PCI 3.2 requirements for penetration testing and network segmentation. Requirement 11.3.4.1 states, service providers that use segmentation are required to perform penetration tests on segmentation controls every six months.	Small	02/2019	TBD	Pending
42	1882	A	Information Services	7-BCDR/Failover	Disaster Recovery Planning	Develop and document a disaster recovery plan for all critical systems, applications and relevant recovery information. Plan will include, but not limited to, Items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners.	A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures. Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3	Large	02/2013	09/2019	Active
43	2119	A	Its-Office Of The Vp & Cio	7-BCDR/Failover	Network Disaster Recovery / Redundancy - LSC - Phase 1	Plan and install redundant network infrastructure with the intent to minimize network outages in the event of a data center disaster at Lake Shore. Project will have multiple phases.	Mandated project.	Medium	03/2014	01/2019	Active
44	2701	A	Information Services	7-BCDR/Failover	Disaster Recovery - Sakai	Develop and document a disaster recovery and engagement plan for Sakai to be recovered by the Vendor in the event there is an outage. DR Plans should be obtained by the Vendor to include but not limited to, Items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners.	This project will include obtaining a disaster recovery plan from the Vendor and ensuring the Vendor is holding regular DR testing to ensure continuity during an outage. This will contribute to the overall BCDR program for the university's risk management strategy.	Small	12/2018	02/2019	Active
45	2702	A	Information Services	7-BCDR/Failover	Disaster Recovery - Slate	Develop and document a disaster recovery and engagement plan for Slate to be recovered by the Vendor in the event there is an outage. DR Plans should be obtained by the Vendor to include but not limited to, Items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners.	This project will include engaging the vendor and documenting procedures to contact the vendor and to ensure that the Vendor provides their DR Plans and is regularly testing the application. This will contribute to the overall BCDR program for the university's risk management strategy.	Medium	12/2018	02/2019	Active
46	2703	A	Information Services	7-BCDR/Failover	Disaster Recovery - TouchNet Paypath/TPG	Develop and document a disaster recovery and engagement plan for Touchnet Paypath/TPG to be recovered by the Vendor in the event there is an outage. DR Plans should be obtained by the Vendor to include but not limited to, Items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners.	This project will include engaging the vendor and documenting procedures to contact the vendor and to ensure that the Vendor provides their DR Plans and is regularly testing the application. This will contribute to the overall BCDR program for the university's risk management strategy.	Small	12/2018	02/2019	Active
47	2801	A	Information Services	7-BCDR/Failover	Disaster Recovery - Zoom	Develop and document a disaster recovery and engagement plan for Zoom to be recovered by the Vendor in the event there is an outage. DR Plans should be obtained by the Vendor to include but not limited to, Items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners.	This project will include obtaining a disaster recovery plan from the Vendor and ensuring the Vendor is holding regular DR testing to ensure continuity during an outage. This will contribute to the overall BCDR program for the university's risk management strategy.	Medium	11/2018	02/2019	Active

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
48	2802	A	Information Services	7-BCDR/Failover	Disaster Recovery - Campus Safety Dispatch & Reporting (ARMS)	This project will include developing a plan and testing failover for ARMS. This will contribute to the overall BCDR program for the universitys risk management strategy.	A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures. Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3	Medium	11/2018	02/2019	Active
49	2704	A	Information Services	7-BCDR/Failover	Business Continuity for Departmental Staff	This project will include developing and maintaining Business Continuity Plans for Departmental Staff. This will contribute to the overall BCDR program for the universitys risk management strategy.	This project will include documenting proceduresto continue University operations in the event of a disaster. This will contribute to the overall BCDR program for the university's risk management strategy.	Large	12/2018	TBD	Pending
50	2685	A	Human Resources: System & Process	19-Lawson/Kronos	Implement HSA, FSA and Dependent Care maintenance in Lawson	-Assist with setting up Health Saving Account (HSA), Flexible Spending Account (FSA) and Dependent Care maintenance in Lawson -Install Intellias HSA Maintenance Module for 2019 Open Enrollment and New Hire Enrollment in Lawson for 01/01/2019	In anticipation of changing demands facing higher education, major expense management initiates have been undertaken. These changes for Open Enrollment are related to long-term expense management initiatives, which will allow us to steward our resources into the future.	Medium	05/2018	01/2019	Active
51	2686	A	Human Resources: System & Process	19-Lawson/Kronos	Modifications to existing BCBS eligibility file program in Lawson for HDP	Modify Blue Cross Blue Shield (BCBS) eligibility file program in Lawson (UI468) for new High Deductible plan (HSP) that will be offered starting 1/1/2019	In anticipation of changing demands facing higher education, major expense management initiates have been undertaken. These changes for Open Enrollment are related to long-term expense management initiatives, which will allow us to steward our resources into the future.	Small	05/2018	01/2019	Active
52	2712	A	Human Resources: System & Process	19-Lawson/Kronos	Modify Reliance Critical Illness & Accident Ins Census file Lawson program	Due to the changes in the health insurance and the related benefits offerings for employees for 2019, the census file for the vendor for critical Illness & accident insurance, Reliance, needs to modified	In anticipation of changing demands facing higher education, major expense management initiates have been undertaken. These changes for Open Enrollment are related to long-term expense management initiatives and to offer employees more benefits benefits choices.	Small	11/2018	01/2019	Active
53	2794	A	Financial Systems	19-Lawson/Kronos	Modify Docfinity Lawson Interface for Multi Funded Invoices	Update Docfinity AP Check Request procedure and AP/Docfinity Interface for processing multi funded invoices. Updates will be needed on Docfinity procedures and interfaces that populate Lawson tables.	Updating the processes involved will allow AP for more efficiently process multi funded invoices, reducing the amount of manual labor currently used for processing these types of invoices.	Large	10/2018	02/2019	Active
54	2565	A	Human Resources:Office of VP	19-Lawson/Kronos	HR Benefits - Advisor Program	HR Benefits placeholder project - Advisor Program.	Specific impact/value to be specified by the Human Resources Financial Planning Work-group.	Medium	07/2017	TBD	Pending
55	2566	A	Human Resources:Office of VP	19-Lawson/Kronos	HR Benefits - Pharmacy Network	HR Benefits placeholder project - Pharmacy Network	Specific impact/value to be specified by the Human Resources Financial Planning Work-group.	Large	07/2017	TBD	Pending
56	2212	A	Office of The President	19-Lawson/Kronos	Lawson Self Service Outside the Firewall	To improve the user experience for employees, allow faculty, staff, and student workers to securely access Lawson Employee Self Service outside of the firewall. As we continue to add more self-service tasks, employees need to be able to securely access the application from off campus without having to go through the hassle of signing in through LSA.	Improved self service and accessibility.	Medium	07/2018	TBD	Pending
57	2500	A	Human Resources	19-Lawson/Kronos	ESS Direct Deposit	Ability for staff to make changes/add in ESS Direct Deposit	This is a request for process improvement. Current process is highly manual and prone to errors during processing. Currently the user sends updated documentation regarding account(s) for direct deposit, to the HR department. Human Resources then manually updates information in the source system. Allowing users to enter updates directly removes HR as a point of failure, streamlines the process, and eliminates costs/errors associated with manual input by HR staff.	Small	02/2017	TBD	Pending
58	2501	A	Human Resources	19-Lawson/Kronos	ESS Life Events - Benefits	Ability to allow staff to make changes in ESS Life Events - Benefits.	This is a request for process improvement. Current process is highly manual and prone to errors during processing. Currently the user sends updated documentation regarding life benefits(i.e. changes in marital status, birth of a child, divorce) information to HR department. Human Resources then manually updates information in the source system. Allowing users to enter updates directly removes HR as a point of failure, streamlines the process, and eliminates costs/errors associated with manual input by HR staff.	Small	02/2017	TBD	Pending
59	2502	A	Human Resources	19-Lawson/Kronos	ESS Manager Drill down	Ability of managers to drill down into their teams	Provide managers and supervisors with the ability to drill down and see more detailed information on their direct reports, including employee dates, personnel actions, etc.	Small	02/2017	TBD	Pending
60	2503	A	Human Resources	19-Lawson/Kronos	ESS Federal Tax Change	Ability for staff to make changes in ESS Federal Tax Change	This is a request for process improvement. Current process is highly manual and prone to errors during processing. Currently the user sends updated documentation regarding federal tax withholding to the HR department. Human Resources then manually updates information in the source system. Allowing users to enter updates directly removes HR as a point of failure, streamlines the process, and eliminates costs/errors associated with manual input by HR staff.	Small	03/2017	TBD	Pending

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
61	2600	A	Office of The Bursar		iPlan - Major Re-write	Major changes to iPlan have been requested in the areas of: - Budget Wizard - adapting to changes in University offerings/charging (e.g. - tiered tuition); - Financial Aid - enhancing linkage/integration with Financial Aid self-service processes; - Usability - enhancing messaging and navigation for users; - Critical Payments - changing some rules about usage of this final payments table; - Reconciliation - improving the process; - Miscellaneous - other minor improvements or research issues or new tools for users. This PSS will serve as the Parent Project for an iPlan re-write and improvement effort. This project will identify scope and objectives of related projects.	iPlan has been a "bolt-on" module for LOCUS since March, 2010. In this period, LUC has more than tripled enrollment in offered payment plans while eliminating the cost and customer service challenges of using an outside service. There are several areas that need updating in the iPlan module including: - New academic services and charging models to estimate budgets; - Ease of use for students and parents; - Reconciliation processes; - Integration with standard payment channels. All of these areas are working but in need of improvements. Bursar Office with ITS has developed a long list of possible improvements. This project will evaluate the possible suggestions and formulate workable projects for a team of ITS and Bursar Office staff to undertake.	Large	01/2018	06/2019	Active
62	2570	A	Development	8-Advancement	Data Loader Project - Phase II	Data Loader Project - Phase II - to bring Parent data from Slate into Advancement via the Data Loader tool. Business requirements as well as functional specifications need to be developed for the Scrub, Match and Data Loader Process	Automated method for creating parent and student entities. Additionally, we will be able create systemic relationships between spouses and siblings. A reliable solution for handling the aforementioned functionality does not currently exist.	Large	07/2017	06/2019	Active
63	2495	A	Development	8-Advancement	Alumni/Giving Call Campaign Software Replacement	The Loyola University Chicago Phonathon is currently using SmartCall, by Ellucian as its calling software. This software has been used for over eight years, and while SmartCall has served us well in the past, it has not aged well and struggles to provide the functions a more modern Phonathon requires. From a caller's standpoint, the software needs to make calls seamlessly, provide accurate and relevant data on the prospect during the call, and provide the best call quality. From the side of a manager, data must be loaded and adjusted easily, pulling reports needs to be intuitive and timely, and support from the software providers needs to be helpful and clear. SmartCall struggles or fails in all these regards. As such, the Phonathon program calls for a complete replacement of SmartCall for a more viable program, such as the Campus Call program provided by Ruffalo Noel Levitz.	One of the main benefits provided by Campus Call would be a change from analog phone hardware to VoIP calling. Because VoIP headsets often plug into a computer via a USB, and have the call controls on the cord, additional parts such as amplifiers and dial boxes would be eliminated. Eliminating the excess parts would mean less opportunity for things to break. These parts are also slowly disappearing off the market. Phonathon program leadership continually struggles to find new amplifiers, and the Teltone call boxes we use are out of production. With a streamlined system with everything working and easy to fix, we will experience less downtime on our calling stations. Less downtime means more outgoing calls and attempts, which leads to more contacts and ultimately, more dollars and donors to Loyola.	Medium	11/2016	02/2019	Active
64	2783	A	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	E5 Loyola Digital Experience (LDE) Foundational Delivery Program	Foundational program for delivering the Loyola Digital Experience to LUC students Faculty and Staff. Includes the following projects: -Azure Multi-Factor Authentication and Conditional Access -Azure Information and Protection and Azure Data Loss Prevention -Exchange Online Migration -Azure Password Self-Service -Intune (Mobile Device Management) -Azure Privileged Identity Management -Exchange Online Protection and Advanced Threat Protection (email gateway) -O365 Application Portal (single sign-on)	Program project that serves as the foundation for delivering the next best experience for Loyola students, faculty and staff. Includes implementation of Microsoft's E5 Bundle and Exchange Online migration	XLarge	10/2018	12/2020	Active
65	2784	A	Information Services	21-LDE Foundation: Collaboration and Security	Exchange Online - Proof of Concept	The Server Operations team is currently analyzing options for migrating faculty and staff email to Exchange Online in Office 365. This would bring feature parity with our students and allow for better integration between Office 365 offerings. Exchange on-premise is also used for unified messaging (UM for short and also known as voicemail) for Loyolas faculty and staff. As part of this PoC, we will be using our current Infrastructure (Avaya, AudioCodes, and Skype for Business) for delivering voicemails to Exchange Online UM. Once successful, this will allow for us to move forward with a possible migration of email and voicemail to Exchange Online in Office 365 for faculty and staff.	The Server Operations team is currently analyzing options for migrating faculty and staff email to Exchange Online in Office 365. This would bring feature parity with our students and allow for better integration between Office 365 offerings.	Medium	11/2018	01/2019	Active
66	2563	A	Information Services	21-LDE Foundation: Collaboration and Security	2 Factor Authentication Feasibility	Enforce Multi-factor authentication in front of critical applications to prevent the possibility of system intrusion because of stolen credentials.	With the increase in Phishing and the potential for data loss or theft, by adding 2 factor authentication to critical servers it protects the university by eliminating the risk of phished credentials being used for spam propagation.	Medium	07/2017	03/2019	Active
67	2036	A	Information Services	21-LDE Foundation: Collaboration and Security	Data Loss/Leakage Protection	Deploy a solution, either host-based or network-based to prevent the transfer of PII from internal university systems to insecure (cloud) systems.	Protect the university from the inadvertent or intentional release of Personally identifiable information (PII).	XLarge	02/2017	06/2020	Active
68	2397	M	Information Services	21-LDE Foundation: Collaboration and Security	Enterprise Mobility Management	Respond to Baker Tilly's risk assessment of mobile device management, Fall 2015. 16 total findings were identified, 4 of which are critical to remediate. 　1. Mobile device strategy & product rollout 　4. Training and awareness 　14. Security standard 　15. Technical controls, includes tool implementation. An Additional finding also in scope from the Asset Management assessment, is Asset Tracking for mobile devices.	The objective of the Enterprise risk assessment is to identify potential risks across the university and provide recommendations for process and control improvement.	Medium	06/2017	04/2020	Active

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
69	2614	A	Facilities-Office of VP		Space and Asset Management - System Search and Recommendation	Document the requirements and conduct a search to identify space and asset management technology for the university.	A space management system at Loyola would be driven by existing building drawings which would provide current data on square footage, space allocations, and space attributes. The space inventory system would be updated as spaces are renovated or modified, ensuring accurate data collection at the time that information about space is needed. It could track space utilization, staff and faculty room assignments, departmental square footage allocations, etc, and become a planning tool for building programming, space assignments and campus development. Floorplans could become accessible to defined users within departments. And critical financial analysis -- such as F&A rates -- could be derived from the space data. It is envisioned that any space management tool would interface with key University systems such as work order systems in Facilities and ITS, as well as Maxxess, Milestone, and Lawson.	Large	11/2017	02/2018	Active
70	2803	A	Facilities-Office of VP		Space and Asset Management - Phase 1 Implementation	Phase 1 of the Implementation of Space Asset Management technology for the University.	A space management system at Loyola would be driven by existing building drawings which would provide current data on square footage, space allocations, and space attributes. The space inventory system would be updated as spaces are renovated or modified, ensuring accurate data collection at the time that information about space is needed. It could track space utilization, staff and faculty room assignments, departmental square footage allocations, etc, and become a planning tool for building programming, space assignments and campus development. Floorplans could become accessible to defined users within departments. And critical financial analysis -- such as F&A rates -- could be derived from the space data. It is envisioned that any space management tool would interface with key University systems such as work order systems in Facilities and ITS, as well as Maxxess, Milestone, and Lawson.	XLarge	03/2019	05/2020	Pending
71	2711	A	Its-Office Of The Vp & Cio		LOCUS Fluid Page Rollouts	Placeholder for the PeopleSoft FLUID page development efforts.	FLUID will provide opportunities for optimized screen layouts, efficiencies and workflow opportunities.	XLarge	03/2018	12/2019	Active
72	2749	A	Controller		Secure Submission of W-9 Form for Accounts Payable Department	The AP is seeking support from ITS to develop a secure way for vendors/departments to submit W-9 and banking data to the University Accounts Payable department so that Personally Identifiable Information (PII) is protected. Submitted forms will then be imported and indexed into DocFinity. Currently, forms are e-mailed to Accounts Payable and contain PII, such as SSN, address, and banking information.	A secure way for vendors/departments to submit W-9 and banking data to the University Accounts Payable department so that Personally Identifiable Information (PII) is protected. Currently, forms are e-mailed to Accounts Payable and contain PII, such as SSN, address, and banking information.	Small	09/2018	01/2019	Active
73	2671	A	Campus Reservations		Transition from On-Premise to Cloud for 25Live	The vendor for 25Live, CollegeNet, has made it mandatory to transition from DBCS to SAAS by the end of this year. They expect all users to have transitioned to 25Live SAAS by December 31, 2018. It takes approx. 3 months for the transition to occur. In addition to transitioning to 25Live we are looking at what options exist for us long term should we choose to relinquish our use of CollegeNet products which currently include (25Live, R25, Optimizer (aka S25), WebServices).	This project is required for us to continue using the current 25Live Campus Reservations and Class Scheduling utilities. We must comply with the vendor requirement to move from DBCS to SAAS by 12/31/2018 or all current applications will no longer have a license for use. Additionally, this project involves looking for alternative solutions. Note: Vendor stated 12/31/2018 is not a hard deadline for Loyola.	Large	08/2018	01/2019	Active
74	2744	A	Information Services	ATC Sponsored Project	Sakai 12 Upgrade	Sakai is targeted to be upgraded from v11.5 to v12.x on Friday, 5/10/19. All services will be unavailable from approximately 5-9am CT. Sakai DEV instance was upgraded in June 2018 and ITS is currently in the process of testing. Required customizations will be identified in Fall 2018, and Longsight quote requested/approved prior to the end of this calendar year. ETD for customizations is late January 2019 with deploy to DEV and full testing afterwards. Key stakeholders will be provided access to DEV in March/April 2019. All Sakai support resources will be updated right before the go-live date. What¿s New in Sakai 12 training sessions start in early Spring 2019, and will run through September 2019.	The Sakai Community is solely focused on supporting v12 and planning for the eventual release of v13. This upgrade is necessary in order for Loyola to maintain a secure, viable, and healthy learning management system (LMS), and one that provides faculty and student access to cutting edge academic technologies.	Medium	06/2018	09/2019	Active
75	2739	A	Faculty Administration		Faculty Info System - Modifications for Collective Bargaining Agreement	Required changes to the Faculty Information System modules to track information related to the new Collective Bargaining Agreement for non-tenure track faculty.	These updates to the Faculty Information System are necessary in order for Faculty Administration, academic units, and HRIS/Payroll to effectively adhere to the policies outlined for unionized faculty in the 2018 Collective Bargaining Agreement.	Medium	08/2018	TBD	Pending
76	2790	A	Student Development - Office of VP		Preferred Name for Students - Discovery	Preferred Name for Students - complete an extensive discovery and analysis process on operational processes that will be impacted by Preferred Name implementation in all major student facing systems - Slate, LOCUS, Sakai, etc. Long-term outcome will be a plan to move toward student-friendly functionality in these systems to allow students to enter preferred names, gender identity, preferred pronouns and related fields within University policy and procedures.	Students have approached the Dean of Students regarding a variety of transgender concerns. Student Development has formulated the need after working key campus partners (Registrar, Admissions, and ITS). Consensus has been reached to analyze and discover existing functionality, focused on Preferred Name, across all major student-facing applications. Regular updates to concerned departments will be provided during the project.	Large	12/2018	TBD	Pending
77	2789	A	Wellness Center		Implement Proto-Call for After Hours Mental Health Services	Implement Proto-Call - an after-hours call center service staffed by masters level mental health professionals. Requesting involvement with contract review and configuration of email and voice mail for use of Proto-Call (ITS).	Demand for mental health services on college campuses continues to grow rapidly. After hours support can be challenging. Proto-call offers an affordable after-hours support service via phone that will improve Loyola's services to students.	Small	03/2019	TBD	Pending

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
78	2759	A	Student Advising & Support		Provide Writing Placement infrastructure to support course placement	Develop a LOCUS enrollment control process within Test Results for the Writing Placement Assessment(WPA)for ENGL 100 and UCWR 110. This will include assistance and functionality: - Tracking eligibility - Loading of test scores to LOCUS - Reporting and followup with students/advisors - Coding pre-reqs with Reg & Rec to control who can enroll in first writing class (ENGL 100 and UCWR 110).	Currently, students are restricted in their ability to register for math courses in LOCUS due to their SAT/ACT scores and results of the Math Placement Assessment (MPA), ALEKS. This information is loaded directly from SLATE (standardized test scores) and ALEKS (placement results) in LOCUS, which ensures students enroll in the correct courses. Conversely, there are not similar controls for writing courses and the Writing Placement Assessment (WPA), which makes it confusing for students and difficult to monitor for staff. In order to ensure student success, a similar LOCUS enrollment process in place for math is requested for writing.	Medium	11/2018	05/2019	Pending
79	2791	A	Campus Reservations		Academic Room Scheduling Interface Review	Academic Room Scheduling - Several issues with the LOCUS-25Live interface have been raised by Campus Reservations. ITS will assist Class Scheduling to identify issues, understand processes, and open service tickets with vendor, as appropriate.	Current two-way interface between LOCUS and 25Live has several errors that are unexplained. It causes additional time for Campus Reservations whenever campus events are requested to use academic spaces. Since the interface is not completely reliable, they check room availability in LOCUS before allowing events to be scheduled in 25Live. This is a significant drain of resources for Campus Reservations. This project will attempt to address these issues with all parties concerned, including the vendor (CollegeNet).	Medium	11/2018	03/2019	Active

80	2743	A	Residence Life		Emergency Contact in RMS/Mercury using Person Flags	1. The Emergency Contact interface currently updates Room Booking notes in RMS/mercury.
						
						2. The more recent Mercury 3.0 person flags present a better way to warn housing staff of missing Emergency contact info.
						  a. Room Booking notes are for tracking bookings and require extra manual steps to look at
						  b. Mercury 3.0 Person flags can be set up to stop a student from being processed during the check in process.
						
						3. Res-Life will pre-populate Emergency contact Person flags to N. Modify the current interface to delete the person flag (or update them to Y) when the EC data is provided by the student in LOCUS and becomes available thru the LOCUS VIEW used by the interface.
							Mercury 3.0 has introduced new functionality that can improve the process for verifying completion of the Emergency Contact Card. Using this feature will make the check-in process more efficient & accurate and, overall, enhance the student experience. This change will also reduce staff fatigue as the Emergency Contact information they need to verify at check-in will be automatically checked for.	Small	09/2018	03/2019	Active

81	2601	A	School of Social Work		SONIA Field Management Software	SONIA Field Management software is an organization-wide solution to manage placements, internships and field studies evaluated by the School of Social Work. SSW is interested in licensing and implementing SONIA at LUC. Provost Office (D. Prasse) has supported this request. This project will evaluate the fit with Loyolas IT architecture, plan an implementation and possible extension to other schools. Candidates include the School of Nursing, School of Communications, School of Educaton, and Center for Experiential Learning. Basic product information can be found at: http://www.planetsoftware.com.au/products/sonia/	Field Study Placement and Tracking in the School of Social Work has been accomplished with spreadsheets and emails/phone calls over the past several years. The School of Social Work would like to improve the quality of placement and tracking of students at field study sites, while reducing the work load on administrative staff, faculty and students. SONIA has been identified as a product that will meet the needs of SSW. Other schools in the University have similar needs for placement and tracking - for internships, student teaching, and service learning. Ideally, a single solution can serve the needs of other schools and centers. This project will document the fit of SONIA to LUC IT architecture and evaluate possible use in other areas.	Medium	02/2018	01/2019	Active
82	2788	A	ENROLLMENT SYS RES & REPORTING		OIP Study Abroad Application via Slate	OIP Study Abroad Application via Slate - starting with JFRC application, allow students to apply to study abroad via Slate for current Loyola students and visiting students. This may be extended to other study abroad programs/providers/destinations. To be determined is what level of OIP management will be done via Slate vs. the custom OIP Center in LOCUS. In either case, a new interface between Slate and LOCUS is required.	Enrollment Management has a goal of increasing JFRC enrollment. Managing recruitment, application, and admission via Slate is consistent with other University admission processes. OIP will work with Enrollment Systems, Research & Reporting (ESRR) and ITS to switch this application to Slate from current in-house Study Abroad Application. This will include a new interface between Slate and LOCUS. It is still undecided if OIP will manage post-admission students in Slate or LOCUS. That decision will impact the requirements of interface development.	Large	12/2018	04/2019	Active
83	2807	A	Institutional Research	ATC Sponsored Project	Course Evaluation Replacement Implementation	Implementation of selected course evaluation product. Currently using IDEA from Campus Labs.	Implementation of a new Course Evaluation Product will provide additional capabilities for course assessments. Currently using IDEA from Campus Labs	XLarge	01/2019	08/2019	Pending
84	2752	A	Student Development - Office of VP		Judicial Affairs Syste,s Replacement (Maxient)	Student Development has determined that Maxient offers a better software solution than Symplicity Advocate for Loyola's student judicial needs. They have requested to initiate a software replacement project. An RFP was conducted about 2-3 years ago including Maxient, Symplicity Advocate, and PAVE. At that time, it was determined each solution had shortcomings and it was decided to stay with Advocate. Now, operational pressures and further knowledge about Maxient is leading to this decision. ITS has requested, at minimum, a technical and security review of Maxient. Maxient, like Advocate, is a hosted (cloud) solution.	Student Development has increasing needs for student judicial review and action. Maxient, as the market leader, would provide improved tools to manage the case load of Behavioral Concerns Team and student judicial needs.	Medium	10/2018	TBD	Active

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
85	2786	A	Career Development Center		RFP and Implementation of New Rambler Link Software	Evaluate vendor software to satisfy needs of Career Development Center (CDC). Current vendor/product is Symplicity/NACELink. CDC has combined resources with Quinlan Business Career Services over the past several years using the product branded as Rambler Link. The School of Law, Career Services uses their own instance of Symplicity. CDC has identified the following vendors: Symplicity Handshake Purple Briefcase (A Ruffalo Noel Levitz Company) CDC is requesting ITS services for the RFP template, single sign-on capability, and automated extract/load of student bio-demo and appropriate academic data.	The Career Development Center has used NACELink from Symplicity for several years. They believe that other software offerings now offer significant improvements for the University and for clients (students, alumni, recruiting companies and other partners).	Medium	12/2018	TBD	Pending
86	2746	A	Rome Center - General		JFRC Assessment of Lake Side technology for Badge access and Dining funds	ITS team to work with Campus Safety, Campus Card to assess if the current lakeside infrastructure can be extended to the JFRC Campus (RMS, Maxxess, RamblerBucks, Micros). 2 buildings could use these existing systems (remodel to be completed Dec 2018) and (new building August 2019).	Currently the JFRC has to take pictures and print new ID's for badge access for all students attending classes in Rome. Over 50% of these students are coming from the Chicago LUC campuses (LSC/WTC), and should be able to use their Chicago badges to access buildings and doors in Rome. In addition, these badges should also be able to use Rambler Bucks (Rinaldi's) or provide access to the meal plans selected. Currently, JFRC has another solution who provides these services and badges in Rome. Furthermore, the rooms are hard-key assigned and can be lost easily. This assessment would provide JFRC with the knowledge of what it would take to replicate/entend the LakeSide campus functionality to the JFRC.	Small	09/2018	01/2019	Active
87	2736	A	Its-Office Of The Vp & Cio		Mac OS Computer Management Application	This project will bring Mac OS management to university labs and faculty/staff Macs which would allow improved security, better setup/configuration, and remote software delivery. This management application will also allow Inside Loyola to be delivered to Mac users.	We currently do not have any method of Mac management for university owned Mac computers in labs and those used by Fac/Staff. We also do not have a method of delivering Inside Loyola to Fac/Staff Mac computers. The benefits of this application will be to provide better security, improved setup/configuration of Mac computers, and remote software delivery. Additionally, our current method of imaging Mac lab computers is no longer functional and we need the new application to allow us to continue the yearly lab Mac imaging. Targeted completion in October 2018	Large	07/2018	05/2019	Active
88	2771	A	Information Services		WebCheckout v4.6 to v4.9 upgrade	Upgrade WebCheckout system from version 4.6 to v4.9. This includes several enhancements and features, pushed by the vendor as the latest version. This may include an update for look/feel of the reservation system for clients, but also bug fixes, updates, and new features available for WCO Admins including DMS (Root admin) and other departments actively using the system (School of Communications, Arrupe, SAGA, Damen Student Center).	The WebCheckout vendor is solely focused on supporting v4.9. This upgrade is necessary in order for Loyola to maintain a secure, viable, and healthy WebCheckout circulation system and server, and one that provides administrators and users access to the latest features.	Small	11/2018	01/2019	Active
89	2805	A	Office of the Chancellor		Council of Regents Website Modifications	The Council of Regents website, www.luc.edu/regents, currently has both a Members and Academic Leaders pages that lists these people by name and title. We would like to have a password-protected site where we could list the members and academic leaders, along with their personal contact information, i.e., cell phone number, email addresses, etc. Additionally, we would like to use the site create meeting agendas, invite members with RSVP options, and post meeting minutes. ¿We would like this site to be similar to the Board of Trustees site.	The Council of Regents exists as an advisory group to the University President and Senior Leadership. Additionally, some of members eventually go on to serve on the Board of Trustees. Creating the secure site will greatly enhance our ability to serve the membership, attract new members, and advance the university's standing with the business, social, religious, and philanthropic communities.	Medium	11/2018	TBD	Pending
90	2782	B	Provost's Office / ITS	ATC Sponsored Project	JIT Faculty Training for Online Teaching	Develop self-paced instruction/training for Loyola instructors to provide the ability to adjust an on-ground, face-to-face taught class and conduct a class session online on short notice.	Developing self-paced instruction/training for Loyola instructors will enable instructors to adjust an on-ground, face-to-face taught class and conduct class sessions online on short notice. It will provide continuity of on-ground, face-to-face taught classes that require the instructor teach the class online at a moments notice.	Medium	10/2018	01/2019	Active
91	2808	B	Provost's Office	ATC Sponsored Project	Follett Integration with Sakai	Integrate Follett with Sakai for Textbooks Ordering	Integrating Follett with Sakai for Textbooks Ordering will provide students with a convenience to order textbooks from with in the LMS.	Medium	09/2018	05/2019	Pending
92	2536	B	Sponsored Program Accounting		Create a "SPA Hub" to replace Coeus	Create a 'SPA Hub' that not only replaces a very important but unsupported system currently in use, but also serves to integrate several of the other Excel files and Access 2000 database also in use in SPA for tracking various other aspects related to grants and grants management. The most important functionality to have in place right away is a replacement for the unsupported system that tracks dates and a few data elements. The rest of the request can be built out over time, if possible. -COEUS replacement -tracker for signature cards sent/returned w/ follow up email -tracker for New AU requests received, ability for anyone to log into to check the status of their set up request by unique identifier -enhancement of invoicing tracking; connect to Lawson to match outstanding A/R to invoices sent, ability to send follow up emails to external email addresses for A/R follow up; allow for searching invoices many different ways -auto generate email for advances, build out tracker by connecting to Lawson	Replace outdated, non-supported system with a web based system and build out system to better track other current manual and labor intensive processes related to grants and grants management.	Large	02/2017	01/2019	Active

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
93	2661	B	Campus Safety LSC		Guest Management System Review	Campus Safety, University Libraries and Campus Safety are looking to improve or replace their guest access system / processes. There are certain inefficiencies and deficiencies with the EasyLobby system. There are also certain features that are not being currently being used in EasyLobby.

The goal of the project to review the current EasyLobby system to determine whether the existing version or a more current version of the system can address the users requirements or if there is a better solution to replace the EasyLobby application. | Controlling and monitoring guest access to buildings is an important part of campus safety. The current Guest Access system (EasyLobby) is lacking some ease-of-use functionality. This project will evaluate options to improve Guest Access control and usability. | Large | 03/2018 | 01/2019 | Pending |
| 94 | 2391 | B | Information Services | | Migrate SQL Server 2012/2014 | Migrate SQL Server 2012/2014 on our SQL Server Enterprise machine. Install 2012 and 2014 versions of SQL Server and Migrate databases on older versions to the newer versions.

This is depended on the application being upgraded. T4 tentatively scheduled summer 2018 | Migrate SQL Server 2012/2014 on our SQL Server Enterprise machine. Install 2012 and 2014 versions of SQL Server and Migrate databases on older versions to the newer versions. | Large | 02/2016 | 03/2019 | Active |
95	2574	B	Information Services		Workgroup to evaluate Enterprise use of Event Management System	Create a workgroup of individuals from different departments in the Loyola community to evaluate the Enterprise use of our selected Event Management System.	Create a workgroup of individuals from different departments in the Loyola community to evaluate the Enterprise use of our selected Event Management System.	Large	06/2017	04/2019	Active
96	2735	B	Information Services		2019 Info & Tech Showcase	In partnership with University Libraries, plan and execute all logistics for the fourth annual Showcase event. Event will take place on February 21, 2019.	In partnership with University Libraries, ITS coordinates the showcase event that is open to students, faculty and staff to learn about existing library and technology resources through breakout sessions or by visiting resource tables.	Medium	06/2018	05/2019	Active
97	2309	B	Provost's Office		Faculty Information System Suite enhancements	Faculty Administration has requested that the Faculty Information System (FIS)suite be reviewed for possible updates and enhancements to better meet their needs and current business processes. The FIS suite has five modules (Core, part-time, salary budget module, supplemental salary, faculty salary planning)each of which will be reviewed and enhanced appropriately. Reporting enhancements will be included.	Faculty Administration has requested that the Faculty Information System (FIS)suite be reviewed for possible updates and enhancements to better meet their needs and current business processes. The FIS suite has five modules (Core, parttime, salary budget module, supplemental salary, faculty salary planning)each of which will be reviewed and enhanced appropriately. Reporting enhancements will be included.	Medium	04/2015	TBD	Active
98	2455	B	Administration HSD		Part Time Stipend assignments for HSD	Provide a Part Time Stipend assignments application for HSD, cloned from lakeside Faculty Administrations version of the application.	Streamline the process of generating contracts and assigning stipend assignments for Part Time faculty for HSD Faculty Administration.	Small	09/2016	TBD	Active
99	1736	B	Enrollment Management		Embedding of web page analytics (ie Google) in LUC pages	Creation of systematic approach to embedding Google Analytics (GA) code in ALL Loyola University webpages.	The scope of the project is the development of procedures and/or systems that ensure that all Loyola University Web pages (LOCUS not included) have Google Analytics code embedded and that the maintenance of the code is simple and consistent. Currently, the use of Google Analytics code is ad-hoc and each page has the code embedded individually.	Medium	05/2012	TBD	Pending
100	1866	B	Human Resources:Compensation		Online Personnel Action Form (PAF)s for Staff	Create an online form for submitting and processing PAFs for Staff. SSR is pending.	Providing an online form for PAF's for staff employees will improve the speed and accuracy of processing personnel changes for Human Resources and the hiring departments.	Medium	01/2013	TBD	Pending
101	2792	B	Office Of International Prgs		SEVIS Module Issues	SEVIS Module Issues - several issues and pain points with the SEVIS module in LOCUS require analysis and resolution. This module provides a two-way interface with the Department of Homeland Security to complete required reporting about international students with J-1 or F-1 Visa types.	SEVIS reporting is mandated for international students on a F-1 or J-1 visa. Delivered module for SEVIS within LOCUS is used by OIP for the past several years. Some issues and errors are experienced by the staff which requires additional staff time to resolve. Some errors are not explainable or understood. This project will address these issues.	Medium	12/2018	TBD	Pending
102	1338	B	Financial Planning		Automation of the budget transfer process	Develop an application to automate the budget transfer process and establish a chain of approval related to the reclassification of budgeted funds within the University.	Automate the budget transfer process, which will eliminate the need for paper forms, and provide improved audit trail and history.	Medium	09/2010	TBD	On Hold
103	1425	B	Wellness Center		Training and Development of Point and Click Reports	This is a request for designated assistance from ITS to develop templates for reports from Point and Click. In spite of the repeated training on report development from the vendor the department remains unable to consistently generate meaningful reports when needed. Project deliverables include: Develop set of template reports with lists of variables that can be interchanged.(January 2011) Train super users on developing reports. (January 2011)	Point N Click Electronic Medical Records (EMR) system is a complex system used by the Wellness Center with primary remote support from the vendor. Developing user defined reports is a capability not yet developed at Loyola. Client is requesting more direct ITS support to develop reporting templates using the vendor software.	Small	09/2011	TBD	On Hold
104	1431	B	Its-Office Of The Vp & Cio		Redesign of NAP (Non- Affiliated Persons) Request System	NAP usage has grown beyond initial system design. More robust functionality needed to manage volume of requests, enhance user interface, improve re-enrollment process, and improve interface with LUWARE/IDM3 and LOCUS.

Will require assistance from Web Development team and Database/BI team. | Provisioning of Universal ID's (UVIDs) for students, faculty and staff is triggered by appropriate business events as recorded in Lawson Human Resources and/or LOCUS Student Information System. Provisioning for contractors, consultants, vendor support, visiting scholars and many other categories of University guests and support is administered via an inhouse developed system known as Non-Affiliated Persons (NAP). The NAP system has grown in use and certain aspects are difficult to manage with current functionality. Some goals for this re-design include:
- Enhanced user interface
- Improved re-enrollment process
- De-centralized administration
- ITS resources granted appropriate for user group
- Improved integration with LUWARE/IDM3 and LOCUS | Medium | 10/2010 | TBD | On Hold |
| 105 | 1779 | B | Financial Assistance | | FA Self-Serve document upload □ Special Circumstances Appeal | Develop a portal for online document submission. Allow students and parents to have guidance through the process online with required fields. Start with Special Circumstance appeals and allow for uploading Tax information, W-2s, other supporting documents. By having a guided portal we will reap countless benefits including, no intake necessary, eliminate need for follow-up, eliminate usage of paper, instantly available for review. | Financial Aid Appeal for Special Circumstances is a complex, manual, paper-intensive process initiated by student. A self-service guided page (or wizard) which includes the ability to upload scanned documents would increase service to students and families appealing their financial aid award due to special circumstances. A generic solution which links this ability to Docfinity could be applicable in other areas of the University. | Large | TBD | TBD | On Hold |

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
106	2242	B	Registration & Records		Create a web based course search capability outside of LOCUS	Registration and Records would like to partner with the UMC T4 team to develop a web based course search independent of LOCUS (but populated by LOCUS data). This web-based search is intended for external audiences and prospective students to assist in decision making re: suitability of a particular class. This will make it easier for high school/college counselors and prospective students to review descriptions, see expanded learning outcome descriptions, student testimonials, (selected) faculty bios/statements ie. ('I Love teaching this class&).

Using the courses from a small school as a pilot, (Arrupe) we would like to explore T4 function that would allow us to say more about a course than what is currently available in LOCUS including expanded descriptions. We have met with John Drevs on T4 functions and feel the merger of data to T4 capabilities would be beneficial | Web-based class search intended for external audiences and prospective students to assist in decision making re: suitability of a particular class. Make it easier for high school/college counselors and prospective students to review course descriptions, expanded learning outcome descriptions, student testimonials and (selected) faculty bios/statements ie. ('I Love teaching this class&or whatever). | Medium | 04/2015 | TBD | On Hold |
| 107 | 2306 | B | Administration HSD | | Include all SSOM and health sciences faculty in the LWD online directory | Include all SSOM and health sciences faculty in the LWD online directory. Currently, only those faculty whose primary positions are in HSD are included. The source of truth for the data needs to be identified. How the process works for user updates and ongoing refreshes must be documented and communicated. ISAC is okay with adding all HSD teaching faculty to LWD. Note, Ron Price will assist with identifying the right individuals to work with on the HSD side.

SSR is pending, as is confirming who the requestor and sponsor.

C. Heckel: At annual LWD meeting on 10/6/15, the LWD committee, including Martha, agreed to hold off on this request until the medical center completed their migration from Lawson. | Including all SSOM and health sciences faculty in the LWD online directory is needed so students in those programs can search for all of their faculty in the same website. | Medium | 08/2015 | TBD | On Hold |
| 108 | 2439 | B | Center for Ethics/Health Policy | | Online Educational Program for Medical Residents for professional behavior | Design and build interactive web-based learning application site for professionalism and communication skills in a medical setting. Web application will require USER registration, password login. Site should include a testing function for pre/post test when viewing an embedded streamed video of a simulation case. Video and text feedback will be provided for each simulation case. User registration and testing function data will be stored and analyzed for research purposes.
Tentative Deadline: February 2017 | This application will provide a learning site for users to improve professionalism and communication skills in a medical setting. | Medium | 08/2016 | TBD | On Hold |
| 109 | 2569 | B | Financial Systems | | Marketplace/Touchnet Data Capture and Configuration | The scope is to the capture and process credit card data from Marketplace/Touchnet and Paymentech into a format that can be used as a journal entry in Lawson.

This project will enable accurate and timely recording in the general ledger of approximately 21,000+ monthly credit card transactions (April 2017 = $1,525,000) from each of the approximately 80+ sales capture points in the University. Daily credit card sales will be captured from Marketplace/Touchnet and Paymentech. The raw data will be summarized and classified according to revenue AU and settlement type and loaded as a journal entry to Lawson each day. | This project will have the following benefits:
a)Daily credit sales data will be captured in a timely and accurate manner (currently most capture of sales data relies on hand delivering reports to the Bursar).
b)Duplicate capture of sales data will be eliminated, Bursar will no longer need to record daily transactions for 80+ sales locations.
c)We aim to reduce the amount of time required to reconcile the credit card bank account from 40 hours per month to 4 hours per month (a 90% decrease valued at approximately $15,000 per year).
d)If we are able to reduce the number of merchant numbers in use in Touchnet we could save $20,000 annually in bank fees. | Medium | 07/2017 | TBD | On Hold |
| 110 | 2599 | B | Office of The President | | Presidential Appearance Request Form | Provide a form for users to submit requests for Dr. Rooney to appear at various events. | The creation of a web-based form to allow the Loyola community to request Dr. Rooney's presence at their events will serve to streamline the process, ensure that requests are easy to submit, facilitate ease of communication about the request among Dr. Rooney's staff, and enhance ongoing documentation of Dr. Rooney's schedule. | XSmall | 09/2017 | TBD | On Hold |
| 111 | 700 | B | Campus Card Office | | Directly update LOCUS and Blackboard with Rambler Bucks requests | Enhancements to the Rambler Bucks charge authorization system. Currently, requests are collected on the web form and then entered manually in PeopleSoft and Blackboard. The new functionality requested would provided automated processes. Primary request is to post amount of Rambler Bucks requested by student to their account in PeopleSoft. Secondary request is to load Rambler Bucks amount into the Blackboard Transaction system.
Requested delivery date - December 15, 2007 | Reduce the need for Bursar staff to manually post amounts to the students account in PeopleSoft and CBORD | Small | 01/2009 | TBD | Pending |
| 112 | 2713 | B | Information Services | 1-Student System Upgrade | LOCUS - PeopleSoft PUM Images | This project will implement the PUM Images released by Oracle each quarter (January, April, July, and October). Each quarter the team Middleware team will work with PeopleSoft developers and clients to implement either fixes/regulations that are selected by functional areas (selective adoption) or the implementation of the entire image(get-current). | Implementation of PeopleSoft Images will allow Loyola to keep its system current and allow the application to implement new features and functionalities provided by the vendor. | Large | 05/2018 | 06/2019 | Active |
| 113 | 2606 | B | Campus Transportation | 2-Credit Card Processing | iParc EMV Reader Install | Install EMV on iParc Equipment

All of the devices that read credit cards on the iParc system will have a reader that can use EMV (Chip and PIN). | Install new readers on exit lanes/kiosks to reduce risk for credit card transactions and keep current with "chip and pin" technology. | Medium | 11/2017 | 03/2019 | On Hold |
| 114 | 2680 | B | Campus Card Office | 2-Credit Card Processing | Campus Card: Symphony EMV Card Readers | Campus Card POS implementation for food service and other sales was implemented in December, 2017 (Micros Symphony upgraded from Micros 9700) - See PSS 2558.

This project will implement EMV Card Readers to allow move to chip-and-pin credit card transactions. This implementation was delayed from above project due to availability of readers and resources. | Upgrade is required to stay within support and to stay ahead of the PCI PA-DSS requirements and to provide more secure credit card transactions to University community. | Medium | 12/2017 | 03/2019 | On Hold |

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
115	2663	B	Academic Advising and Services	3-LOCUS Enhancements	LOCUS Student Groups with Secure Access	Provide the ability to designate student groups with controlled access. Currently, student groups are accessible by all LOCUS users who have access to the Student Group page ¿ due to a custom process created by ITS and run nightly. A controlled access student group list (managed by Registration & Records) could be used to designate student groups which are granted access manually by LOCUS security based on authority from Reg & Recs. Note: Student Group security was added to functionality several years ago. At that time, Loyola was not prepared to administer student group row level security. This modification will limit which student groups (out of 600+ student groups) need controlled security.	Selected student groups with controlled access will make this functionality more useful within LOCUS. For example, SSWD could use student groups to flag students who have registered with their office.	Small	03/2018	04/2019	Active
116	2714	B	Information Services	3-LOCUS Enhancements	LOCUS - PeopleTools Patch	Implementation of Patches. Each month we will evaluate the patch to determine if vulnerabilities exist and if the patch should be applied. We will also evaluate the quarterly CPU to determine if vulnerabilities exist that require implementation.	Each month we will evaluate the patch to determine if vulnerabilities exist and if the patch should be applied.	Medium	06/2018	06/2019	Active
117	2804	B	Residence Life		Install Mercury 3.1.3 patch	Upgrade of Mercury to 3.1.3	Upgrade of Mercury to 3.1.3 to provide some additional features of interest to Res Life.	Small	12/2018	TBD	Pending
118	2747	B	Registration & Records	3-LOCUS Enhancements	Term/Session Calendar Report	A report is needed to assist advisors, departments in identifying begin/end dates of terms/sessions along with significant dates within the given term/session. Client has suggested a B.I. Report in Academic Processes folder.	Currently the term/session dates are stored in LOCUS and not all have view access to this information. The dates are spread out over several screens. This report proves the term/session dates that are critical for advisement and other discussions.	XSmall	12/2018	TBD	Active
119	2785	B	Arrupe College	3-LOCUS Enhancements	Arrupe College Math Placement Calculation	The purpose for this project is to develop and automate a process that calculates the Math Placement for Arrupe College admits. The derived placement will be used by Registration and Records for coding class pre-requisites.	Add Arrupe College to Math Placement process to ensure students are properly placed	Small	11/2018	TBD	Active
120	1952	B	Office of First Year Experience	3-LOCUS Enhancements	Registration Hold Outreach	To assist the university in outreaching to students with registration holds on their accounts, we are interested in developing a way to automate tailored communications to students to inform them about their hold, and the steps that they would need to take to address this hold. (Note - no Requestor Priority specified).	Automate communications with students who have Registration Holds. This request is specifying a centralized method to manage communications with students for holds. Currently, some departments manage outreach communications with students for the Holds which they have placed.	Medium	06/2013	TBD	Pending
121	2185	B	Office of The Bursar	3-LOCUS Enhancements	SSN/ITIN tracking and communications	SSN/ITIN tracking and communications - Use LOCUS to track, communicate and allow students who have incomplete or missing SSN/ITIN to update their information in a secure environment.	Loyola is required by law to attempt to collect SSN/ITIN information for all 1098T student recipients who are not non-resident aliens. This includes most students. To avoid being subject to fines for failure to report correct TINs on Form 1098-T, institutions must solicit any missing TINs: " at least once a year " in writing " with a clear notice that the individual is required by law to provide the TIN so that it may be ☐included on an information return.	Medium	01/2015	TBD	Pending
122	2405	B	Registration & Records	3-LOCUS Enhancements	Advisor Security - automate LOCUS access	Enabling accurate security for Advisors in LOCUS is predominantly manual. Once an advisor is added/updated on the Instructor/Advisor table to reflect their responsibilities as an advisor, a series of manual steps need to be performed to enable comprehensive LOCUS access. Those steps include adding a new role and enabling various row level security settings. The purpose for this project will be to automate the assignment of LOCUS security access for advisors.	The purpose for this project will be to automate the assignment of LOCUS security access for Advisors.	Small	04/2016	TBD	Pending
123	2473	B	School of Social Work	3-LOCUS Enhancements	School of Social Work student internships	SSW would like to set up some sort of webform that will allow us to manage and monitor student activities in field. It would be similar to what currently exists for experiential learning in LOCUS but we would like to do this for our student internships. Currently, we have anywhere from 300 to 400 students in field in any given semester. We want to be able to track the agencies we are using, when students begin and end field, etc. Currently, we are using an excel program to do this but it is cumbersome and cannot be easily updated.	Current process of managing information about student field placements is cumbersome and time-consuming. A centralized system accessible to students and administrative staff would reduce the time spent on managing this Excel-based data repository and increase the effectiveness of this data collection.	Medium	09/2016	TBD	Pending
124	2748	B	Information Services	3-LOCUS Enhancements	Correct LOCUS Profile Delete process	LOCUS Profile Delete - When the email alumni for life option became available that changed the source of how the LUWARE/IDM3 tables showed the status for these students. Where in the past they had a hi-role status of NONE they now have a status of ALUMNI. All those students with a status of NONE need to continue having their profile deleted from LOCUS. In addition, those student with a status of ALUMNI also need to have their profile deleted from LOCUS after their 2 year grace period has ended.	LOCUS Profile Delete process has not kept up with new roles for Alumni - used in conjunction with Email-for-life. This project will update the process to delete LOCUS access for all students two years after their last term of attendance.	Small	09/2018	TBD	Pending
125	1337	B	Financial Assistance	3-LOCUS Enhancements	FA03 - Select/Deselect of Packaging	Financial Aid GAP solution FA03 was originally created to support Loyola's 2-step award letter (first estimate, then final) process by flipping flags at the appropriate times. It has since evolved into a "traffic cop" or "gatekeeper" which determines the correct current status for student processing, based on meeting defined conditions.	A custom batch program is used to select/deselect students for Financial Aid packaging. The current program has multiple complex criteria which have become difficult to know why particular students are selected/de-selected. Current request is to streamline the process and implement new criteria.	Medium	09/2010	TBD	On Hold

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
126	1533	B	Financial Assistance	3-LOCUS Enhancements	FA Batch Process ScoreCard	FA Batch Process ScoreCard. OSFA needs a quick & easy way to find out why a student was not packaged - this is usually because a custom process found an error or exception condition. The plan is to imbed code in various customizations that write to a table during logical "forks" in processing. The integrated results can then be queried or viewed online.	A significant milestone in the Financial Aid process is the offer of a package of aid to the students. As students and parents submit new or revised information, the package may or may not change. An important customer service component requires quick and easy access by OSFA staff to know where the student is at in the process. This customization will offer significant improvements in accessing the status of the students financial aid packaging process.	Medium	TBD	TBD	On Hold
127	1951	B	Registration & Records	3-LOCUS Enhancements	SSOM automate new academic year	Update of term activation levels and session for SSOM students.	The Office of Registration and Records annually runs a batch process to add term activations (fall and spring) for the Stritch School of Medicine. Once in LOCUS, manual intervention is required to update the program level and term session field as graded coursework is not maintained in the LOCUS system. This request automates this manual intervention.	Small	06/2013	TBD	On Hold
128	2180	B	Institute of Pastoral Studies	3-LOCUS Enhancements	LOA Students on My Advisees	LOA Students currently are not displayed in the Advisor Center, until they return from LOA. IPS is requesting a change to this logic, in order to facilitate communications and follow-up with these students. They are further requesting a visual cue that will help the advisor know the student is on LOA. Other schools also use LOA designation and the Advisor Center including GSWK, GNRS, and GA&S. ITS will attempt to survey other schools to assure no negative consequences of including these students on the Advisor Center.	Schools, especially graduate programs, are increasingly using LOCUS to track students on a LOA from degree pursuit. Currently, students on Leave are not displayed on the Advisor Center. Institute of Pastoral Studies has requested that LOA students continue to display on the Advisor Center with an easy to use designation. It is presumed this will be useful to all schools. ITS will verify this assumption.	Small	10/2014	TBD	On Hold
129	2243	B	Registration & Records	3-LOCUS Enhancements	Transfer Credit Articulation rules - automation	Transfer Credit in LOCUS uses Articulation rules stored in multiple tables - Transfer Subject Area, Course Transfer Rules, and Program/Source Equivalency. Each of these tables must use the same effective date, so updates require multiple updates. Requesting a batch process which will automate the entry of new effective-dated rows. Also, requesting tools to allow updates for new academic programs.	Students have submitted transfer credit from more than 1600 colleges and universities which have been articulated to Loyola courses. Maintenance of articulation rules and extending them to new academic programs is a challenge - since the data is stored across multiple tables and rows. Some batch automation tools would assist the data entry effort and assure accurate input.	Medium	03/2015	TBD	On Hold
130	2325	B	Nursing: Graduate Programs	3-LOCUS Enhancements	Enhance My Advisees page in LOCUS	Enhance My Advisees page in LOCUS - additional fields have been requested by GNRS; ideally, page should be configurable by user; include LOA students (if desired) - see PSS 2180.	My Advisees page has become more important as Advisor Assignments have become more stable and useful in LOCUS. Some schools, especially GNRS, have expressed a desire to include more information on this page.	Medium	10/2015	TBD	On Hold
131	1224	B	Office of The Bursar	3-LOCUS Enhancements	FA/payment reversal detail accessible via student self-service	Whenever financial aid or payment reversal is added or removed from a student's account it should be displayed on the account summary This is a constant source of frustration for students and staff when attempting to determine the transactions on an account. Currently a student can not view when an award has been altered. For example if it is determined a grant should be reduced from $2,000 to $1,000 only the new amount $1,000 is reflected and a balance of $1,000 is created. The only way for the student to find out what happened is by calling the Financial Aid or Bursar Office. The staff view the account summary drill down on Account Details, then Item Details and hopefully find the correct term or terms. A classic example of this issue is Joyce Hwang 00001003832 who had her Fall 2007 Stafford Loan adjusted on 12/29/2010. Hunting down charges from two years ago is time consuming and frustrating for all involved. The adjustments are necessary but need to be clearly reflected to the student.	Self-service Account Summary for students provides an easy to understand account snapshot of current student account - payments, financial aid, and charges. However, the ability to see additional details has been shielded from student. Ideally, easy to understand transaction details - accessible from the summary account - would eliminate questions and confusion on the part of the student.	Medium	07/2011	TBD	Pending
132	1276	B	Office of The Bursar	3-LOCUS Enhancements	Contact log in LOCUS for Bursar staff	We would like a means to document, track and route contacts with students to help facilitate customer service and improve efficiencies. Student account advisors in particular could use this as a means to route phone calls, e-mails and other correspondences to appropriate referrals. This would enable to them to verify if a proper follow-up was made and the student's question addressed.	Contact Log is a Loyola customization of LOCUS for Financial Aid. Other University departments are interested in adapting this type of customization. Appropriate sharing of contact logs between departments is a major design consideration.	Medium	11/2011	TBD	Pending
133	1852	B	Office of The Bursar	3-LOCUS Enhancements	Recent Activity Since Previous Statement	Add a RECENT ACTIVITY SINCE PREVIOUS STATEMENT Tab/or Link/ or Page on the Student e-Bill History page that shows all activity/transactions that have happened since the last bill was generated. This must include any Financial Aid reversals, Payment Reversals and Charge Reversals. Also, add a link on the Make A Payment page, Step 1. Specify Payment Amount that can bring the student directly to this new RECENT ACTIVITY tab/page and back again.	Students, parents and other interested third parties need a clear concise means to tie their last Billed amount to their Current balance. The eBill is repeatedly described as a snap shot in time "just like a credit card statement" in our literature, web-pages and Orientation presentations. We have not yet delivered on that full promise by providing students and parents with a means to review changes made to their balance since the last bill was generated.	Medium	01/2013	TBD	Pending
134	1902	B	Sullivan Center for Student Services	3-LOCUS Enhancements	Improve Early Alert information for Advisors and Faculty	Currently, Academic Advisors enter Early Alert notifications into LOCUS Comments (as an AANOTE). Faculty members also wish to add notes regarding the students Early Alert status, which usually requires manual entry by Advisors from emails. Requesting a system which would automate this process, using AANOTE or some other accessible data store within LOCUS. Ideally, the Instructor should also have access to read and comment on student performance. (Note: This is ITS interpretation of the Systems Service Request).	The Early Alert process for Undergraduates has captured about 2500-3000 mid-term grades of C- or lower before the ninth week of each regular semester. These grades are submitted by participating faculty and the student is automatically notified of their lower performance. Academic Advising would like have easy access to the students' early alerts in order to follow-up as appropriate with the student and instructor. The ultimate goal is improved student performance.	Medium	08/2013	TBD	Pending
135	2336	B	Office of The Bursar	3-LOCUS Enhancements	LOCUS SS Page With Financial Activity Factoring Into Student's 1098-T	Create a new page in Locus that is available in self-service and to staff that publishes all activity for a given calendar year that should necessarily coincide with the details in a 1098T. Essentially, to reproduce an itemized statement for a given calendar year that can assist in understanding what financial transactions could end up on a 1098T form	By far the most inquiries from students/parents and tax payers regarding 1098T data is a request for an itemized statement to better explain the student transactions for a given calendar year	Medium	01/2016	TBD	Pending

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
136	2472	B	Nursing:Niehoff School of	3-LOCUS Enhancements	Nursing (HSM and Exercise Science) internship data	Undergraduate Nursing (HSM and Exercise Science programs) would like to store data in internships for their students - including placement site data, communications, comments, and affiliation agreements. Appropriate operational and ad hoc reporting is also requested. This process would replace a series of spreadsheets currently used to manage required placements for these two programs.	Partnerships for academic internships are integral to these programs' success and future growth. The current system of Excel spreadsheets is unwieldy with current volume. This results in missed opportunities for students from semester to semester. The goal is to increase partnerships and student placements while improving the educational experience for these students. It will also aid staff to be more efficient in data entry/reporting, thus streamlining processes involved with internship placement.	Medium	09/2016	TBD	Pending
137	2722	B	Its-Office Of The Vp & Cio	4-Construction Projects	IVR Implementation	Identify implementation requirements for Parlance (Contact Center Analytics and Call Routing Solutions), and implement the solution with the Help Desk / Service Desk and Law School. Run in parallel with switchboard (post implementation) for 1 year as adoption increases, lessons learned identified, and processes are streamlined. Funding available July 2018, implement over Winter Break, Dec 2018.	The automated switchboard will enhance the customer's experience when calling the service desk by automating and efficiently routing calls to the correct person. The support will be available 24x7. This is being vetted summer of 2018 and implemented October 2018. This software will be rolled out as an Enterprise Solution in conjunction with the School of Law's already existing system (their hardware will be upgraded in the process). The team will still continue with the current process and implement the new system for 1 year of overlap to continue a consistent experience.	Large	07/2018	02/2019	Active
138	2035	B	Information Services	5-Security Projects	NAP Process Improvement	The current NAP system is cumbersome and requires an excessive amount of staff time for the verification of valid NAP requests and for the semi-annual expiration/renewal process. The addition of automated controls and a workflow system for electronic verification would reduce staff time and effort.	Improve/streamline the NAP system.	Small	01/2014	06/2019	Active
139	2590	B	Administration HSD	8-Advancement	Gift Agreement Workflow	- Create a central repository for multiple (40+) gift agreement templates with fillable fields to customize each individual agreement. Will need to capture template creation date, author, track changes made, and the date the template was approved by General Counsel and Finance. - Create workflow for the creation and approval of template agreements. - Create workflow(s) for individual gift agreement approval process. Agreements will need to follow different workflows depending upon the type of agreement. - Generate reports on gift agreements in process with the ability to filter by stage in the process	Create a central repository for multiple (40+) gift agreement templates with fillable fields to customize each individual agreement. Will need to capture template creation date, author, track changes made, and the date the template was approved by General Counsel and Finance.	Medium	07/2018	02/2019	Active
140	2508	B	Information Services	9-Student Experience/Portal Improvements	Upgrade Oracle Enterprise Manager and Server	Upgrade Oracle Enterprise Manager software and replace Olive Server and its operating system with Linux. This project has been reassigned to Sue Nicholas after Tom Hullihan's retirement. 10/24/18	Upgrade supported Oracle versions and server OS's and move off of IBM AIX to Linux OS.	Medium	11/2016	01/2019	Active
141	2572	B	Campus Transportation	9-Student Experience/Portal Improvements	AIMSWeb - Upgrade to 8.1.82.15f for Remediate Pen Test Results	Upgrading AIMSWeb to remediate 2016 AIMS Web vulnerabilities. Move AIMSWeb to app server host. Remove old software from Webgenls01. Addendum: Gathering info regarding AIMS 9 and AIMS Web 9.	Aims Web is used by students/staff to apply for parking and for parking clients to pay for ticketed parking violations. This update will keep the technology current and mitigate known vulnerabilities.	Medium	05/2017	04/2019	Active
142	2390	B	SSOM Administration	11-Enterprise Content Management	HSD Faculty Administration Files PH 2 - DB Integration	There is a master DB that HSD Faculty Admin uses to access names, unique identifiers, etc. This DB would be married up with the DocFinity DB to reduce errors when entering doctor, student names and will be able to be pulled from the Master into DocFinity.	There is already an existing MasterDB at Maywood which contains the information that will assist with indexing documents in DocFinity. By allowing the Master DB at Maywood to communicate with the DocFinity application there will be less errors when entering information, data entered into a system once, and current information for both systems.	Medium	06/2016	TBD	Pending
143	2513	B	General Counsel	11-Enterprise Content Management	University Contract Notifications	Discovery project to provide a method to track and notify contract owners of upcoming expiring contracts to allow time to review, renegotiate, replace and/or renew agreements. Potential expansion of existing DocFinity contract functionality.	Provide a timely follow-up mechanism for the contract renewal process in order to ensure that appropriate terms, conditions and costs are associated with the contract goods & services provided.	Medium	12/2016	TBD	Pending
144	2608	B	Provost's Office	11-Enterprise Content Management	Recording Students in Online Sessions	Plan of Action, in Brief - Beginning with Spring 2018: 1. Faculty who will be teaching an online, hybrid or blended course that includes synchronous sessions and plan to record those sessions will be required to: - Add a 'syllabus statement' and 'privacy statement' to their course syllabus. ☐- Obtain a signed release form (student written consent) from each recorded student if the recording is to be used beyond the class in which it was recorded. 2. Student downloads of the recordings of online synchronous sessions will☐be blocked. 3.☐Faculty are asked to adhere to the 'Student Recording Guidelines.' 4.☐In Spring 2018 the Faculty Center for Ignatian Pedagogy will develop training for faculty regarding the use of video recordings, Privacy Statement, etc.	A number of Illinois Laws impact the recording of students during online synchronous sessions. The Illinois Eavesdropping statute provides penalties (civil and criminal) for the surreptitious recording of private conversations and electronic communications. In addition, the Illinois Right of Publicity Act requires that written consent be obtained, whenever practical, from each person whose name, likeness or identity will be used or depicted for commercial purposes. To address these legal requirements, and to protect the privacy of our online students, the following procedure and guidelines have been developed. ¿☐If your online, blended or hybrid class includes synchronous (live) sessions and you plan to record these sessions, we ask that you institute this new procedure beginning in Spring 2018 and for any online, blended or hybrid class that you may offer in the future.	Medium	12/2017	TBD	Pending
145	2450	B	Payroll Services	11-Enterprise Content Management	Payroll Services	The Payroll Services Office has many paper documents that we would like to be able to store and be able to search for electronically. This includes, but is not limited to: Kronos Supervisory Rights Access Form, Manual Time Cards, W-2 Request Forms, E-pay Request Form, Payroll Backup.	Kronos Supervisory Rights Access Form, Manual Time Cards, W-2 Request Forms, E-pay Request Form, Payroll Backup.	Medium	04/2017	TBD	On Hold

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
146	2655	B	Human Resources	11-Enterprise Content Management	Retiree Benefits File	HR would like to complete scanning and indexing our Retiree Benefit files into DocFinity by July 1 2018. A portion of this project was started 3-4 years and I am now restarting this project. ITS/ Jillian Hayes created a Retiree Benefit folder backscan document in our environment, which is separate from the rest of our HR employee documents and directory in Docfinity. I believe HR Benefits team was scanning an entire deceased retiree file folder into this one document that was created. For purposes of this project we need to create additional document types so that we can scan and index current and new retirees info by individual document type. We may also need to revisit why the retiree folder is separate from the rest of the HR employee document and directory.	Would it make sense to have all employment. benefit & retiree files/ document in one place and smart code the retiree documents? The one issue we may face is that some of these deceased and older retirees may not have Lawson ID #s, so we would need to give consideration to this item	Small	04/2018	07/2019	Pending
147	2418	B	Human Resources:Office of VP	11-Enterprise Content Management	HR ECM - eForms (Phase I)	HR has identified several forms that would be potential candidates for transition to eForms. HRIS has requested eForms for deductions such as parking, and Halas membership. Danielle Hanson is especially interested in discussing the potential of interfacing form data with Lawson to reduce the amount of manual coding done by HR.	HR has identified several forms that would be potential candidates for transition to eForms. HRIS has requested eForms for deductions such as parking, and Halas membership. Danielle Hanson is especially interested in discussing the potential of interfacing form data with Lawson to reduce the amount of manual coding done by HR.	Medium	07/2016	TBD	Pending
148	2419	B	Human Resources:Office of VP	11-Enterprise Content Management	HR ECM - Lawson Integration	This would include at a minimum including a yellow button in Lawson which would allow you to click on it and pull up paperwork associated with that specific person.	Adding a 'yellow' button in Lawson would expedite searching for paperwork.	Medium	10/2016	TBD	Pending
149	2420	B	Human Resources:Office of VP	11-Enterprise Content Management	HR ECM - Benefits Phase 3 (Backscan Active Files)	Phase 2 of benefits took a day-forward approach by scanning in new paperwork submitted to employees active files. This project will undertake the backscanning of employee active files.	Phase 2 of benefits took a day-forward approach by scanning in new paperwork submitted to employee's active files. This project will undertake the backscanning of employee active files.	Medium	02/2017	TBD	Pending
150	2452	B	SSOM Administration	11-Enterprise Content Management	SSOM Student Affairs Registration & Records	Phase II of our project to digitize our permanent files of all our medical school graduates that we continue to access throughout the career of the physician. We need to track 2 types of requests from graduates: 1) Those that ultimately end up in the Misc. section of the grads permanenet file, e.g., degree confirmation for renewal of state license or request to update MSPE. 2) Those that do not end up in the grads permanent file, e.g. transcript requests, degree verifications from hospitals, medical groups, and practices.	digitize our permanent files of all our medical school graduates	Medium	09/2016	TBD	Pending
151	2656	B	Finance HSD	11-Enterprise Content Management	Accounts Payable Check Request - Multiple Invoices	Implement a new workflow process for Accounts Payable Check Request - Multiple Invoices. We recently created this process for Single Invoices and need to add the same checks for External Review to the workflow. Now with have a disjuncture in the processing of check requisitions and need to add this to ensure all items are processed according to procedure	recently created this process for Single Invoices and need to add the same checks for External Review to the workflow	Small	04/2018	TBD	Pending
152	2658	B	Financial Assistance	11-Enterprise Content Management	financial aid documentation for MED students at the HSD	We currently use DocFininty to collect financial aid documentation for LAW, GRAD, GBUS, UGRAD, and Arrupe students, but we are not scanning documents for MED students at the HSD campus. We ares till very heavy paper collecting and processing. Additionally, we pay a data service about $1,000 a year to scan all of our documents and provide us with a DVD.	documents for MED students at the HSD campus	Small	06/2018	TBD	Pending
153	2778	B	Office Of International Prgs	12-Online Applications	Ricci Program Changes for Study Abroad (was Rome/Beijing -	Ricci Program (in Study Abroad) is changing ownership from the Provosts office to OIP/Study Abroad group. -Study Abroad web app has some hard-coded information regarding the Ricci Program. -App engine is hard-coded (this is the overnight process that changes the student's application to ready to review)	-The Ricci Program is changing ownership to OIP/Study Abroad group -These changes will reflect this in the Study Abroad application -The changes will move us a little closer towards removing the static nature of this system.	XSmall	10/2018	TBD	Active
154	2777	B	Information Services	13-Desktop	Win10 Migration from Win7	Support for Win7 will end 1/14/2020. All Loyola imaged PCs must be moved to the newer Win10 by that date. This will be managed by Desktop Services on a department by department basis.	Win7 machines will no longer be supported by Microsoft as of Feb 2020. Therefore, all machines which are part of the refresh program will be updated to Win10 by this time, so they can be supported by Loyola and the Microsoft's service agreement.	XLarge	09/2018	12/2019	Active
155	2045	B	Information Services	15-Loyola Mobile Projects	Implement additional Locus functionality in HighPoint	Implement additional Locus functionality in HighPoint Mobile	The initial rollout of the HighPoint Mobile application which provides mobile functionality of Student Data included a sub set of the delivered capabilities. This project is to meet with the functional areas such as Reg&Recs, Financial Aid, Student Finance and Student Development to assess the additional capabilities for consideration in their respective areas for implementation.	Small	09/2014	TBD	Active
156	2724	B	Information Services	16-LUHS/LUC/HSD Technology Program	HSC Camera/Card Reader Migration	LUHS request to migrate all cameras and door access card readers in LUC buildings at HSC. Working with LUHS/Trinity/Security to identify all devices and prepare LUC infrastructure for migration and traffic.	Trinity would like to remove all of their network equipment from HSC buildings to prevent unwanted to access. This transition will also allow for easy conversion of these devices to the LUC network in the future when Campus safety has more of a presence their	Small	05/2018	01/2019	Active
157	2631	B	Information Services	16-LUHS/LUC/HSD Technology Program	HSD - B105 Network removal	This project will remove all LUC network infrastructure from B105 installed in the closets and transition over the wireless to LUHS.	By removing the network and wireless infrastructure from this building will reduce the LUHS employees and their visitors utilizing the LUC network for services such as access to the internet.	Small	12/2017	03/2019	Active

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
158	2622	B	Information Services	16-LUHS/LUC/HSD Technology Program	Migration of HSD Servers	Move all remaining HSD Servers off of the LUHS network and migrate them to the LUC network. Total migration of all remaining HSD servers is dependent on HSD Informatics groups work to plan, configure, and reprogram servers to work in LUC network environment. LUC Desktop, Network, and Server teams will assist in the coordination and migration of servers and any other resources that require reconfiguration for the move to the LUC network.	Move all remaining HSD Servers off of the LUHS network and migrate them to the LUC network. Total migration of all remaining HSD servers is dependent on HSD Informatics groups work to plan, configure, and reprogram servers to work in LUC network environment. LUC Desktop, Network, and Server teams will assist in the coordination and migration of servers and any other resources that require reconfiguration for the move to the LUC network.	XLarge	12/2017	09/2019	Active
159	1757	B	Information Systems and Op Mgmt	16-LUHS/LUC/HSD Technology Program	HSD: Phone System Unbundling Strategy	Begin to identify alternatives, including costs, pros/cons, for phone system support for HSD in Maywood	As part of the LUHS/LUC/HSD shared services unbundling, this evaluation will identify options, costs and long term phone system support for HSD in Maywood.	Medium	09/2012	TBD	Pending
160	2081	B	Human Resources:Office of VP	18-Maxxess	Maxxess - Secondary Access Level Web Application	Develop a web-based application that allows authorized users to add people to, and remove people from, secondary access levels in the Maxxess door access system, thereby granting and revoking individuals access to secure spaces across the university.	Currently, such an application for decentralizing space access management, with a layer of secure distance from Maxxess, does not exist. In most cases, secondary access management is handled by Campus Safety, and can be a time-consuming and error-prone process with limited opportunity for assessing necessary access removals. Requests and auditing are currently handled by the Security Log application; however, this system does not have a direct interface to Maxxess. This new web application will significantly streamline what is currently a cumbersome business process, and will allow departments to take deeper ownership of their rooms and spaces and who should have access to them.	XLarge	04/2014	TBD	Pending
161	2082	B	Campus Safety LSC	18-Maxxess	Maxxess - Security Log Interface	Develop an interface from the existing Security Log web application to the Maxxess door access systems database in order to automatically grant new access requests to individuals upon approval of the request by Campus Safety.	Security Log currently functions as a request log/audit system only; it does not have any system-level connection to Maxxess. Upon approving a request in Security Log, Campus Safety must then manually update Maxxess to implement the request. Automating this step will result in faster turnaround for approved requests, and relieve Campus Safety of the manual work currently involved in completing requests.	Large	04/2014	TBD	Pending
162	2718	B	Human Resources: System & Process	19-Lawson/Kronos	Modifications to Hyatt census file program in Lawson	Modifications to Hyatt census file program (LU421) in Lawson due to vendor file requirement changes. Automate monthly transmission of census file to vendor.	Process improvement opportunity - reduce internal manual process in ITS	Small	07/2018	01/2019	Active
163	2621	B	Library - Cudahy	19-Lawson/Kronos	Library System Alma and Lawson Integration	Currently, The University Libraries (Cudahy Library, Lewis Library and Law Library) manually send the paper invoices to Lawson teams as email attachments. Alma, the new library management system implemented two years ago, offers a configurable FTP (File Transferring Process) mechanism for automatically importing and exporting invoices between DocFinity and Alma. The automation implementation process will establish an EDI (Electronic Data Interchange) between Alma and DocFinity. This automated EDI process replaces the current email attachment procedure and eliminates the need for having some manual processing and data entry. Further, it reduces labor for both Library and Lawson teams. In addition, it streamlines the operation workflow to increase the efficiency and improve the security.	Currently, The University Libraries (Cudahy Library, Lewis Library and Law Library) manually send the paper invoices to Lawson teams as email attachments. Alma, the new library management system implemented two years ago, offers a configurable FTP (File Transferring Process) mechanism for automatically importing and exporting invoices between DocFinity and Alma. The automation implementation process will establish an EDI (Electronic Data Interchange) between Alma and DocFinity. This automated EDI process replaces the current email attachment procedure and eliminates the need for having some manual processing and data entry. Further, it reduces labor for both Library and Lawson teams. In addition, it streamlines the operation workflow to increase the efficiency and improve the security.	Medium	02/2018	06/2019	Active
164	2793	B	Financial Systems	19-Lawson/Kronos	Purge Company 5000 Record From Lawson	Purge company 5000 records from Lawson database tables. Archiving historical records and cleaning job history will also be necessary.	We will see an increase in Lawson performance, there will be a secondary benefit in that ITS will be able to apply patches faster and save space on the database side.	Medium	01/2019	TBD	Pending
165	2695	C	Information Services		Digital Media Services: Online Agreement Form	Digital Media Services is seeking support from ITS to determine a solution that will allow active students, staff, and faculty to sign loan contracts upon checking out equipment that is more environmentally sustainable, more efficient and in a more secure manner.	A more environmentally sustainable and more secure way for active students, staff and faculty to sign loan contracts upon checking out equipment is needed to reduce cost, waste, risks of client pickups on behalf of others, or fraudulent use of other individual's Loyola ID. Providing an application that will allow client to submit agreement form electronically will not only be more environmentally sustainable and secure, it will also make the loan process more efficient in indexing and interfacing the contracts into DocFinity.	Small	05/2018	01/2019	Active
166	1541	C	Office of The Bursar		iPlan - Improve creation of manual plans	Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing.	Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing.	Medium	05/2011	TBD	Pending
167	2187	C	Development		Self Service Employee Payroll Deductions For Donations to LUC	Advancement leadership has requested that the processing of employee payroll deductions for donations have more automation to it and provide the ability for a self-service to employees to sign up for a payroll deduction donation, review what their current deduction is and to modify or stop their deduction. Project deliverables: 1.Database that will collect the input data and authenticates the employee. 2.Feed from this database to Lawson to automatically upload the deductions into Lawson. 3.Inquiry view into the database to see what the current deduction is. 4.Ability for an employee to stop or change a current deduction. 5.Notification to Advancement of employee termination when deduction has been established. 6.File generated to Advancement of new deductions and modifications made to current deductions.	Automating the process of submitting and processing employee requests for payroll deductions will ensure deductions will start as soon as possible.	Small	12/2014	TBD	Pending

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
168	994	C	Modern Languages		Website for Midwest Modern Language Association	The Midwest Modern Language Association (M/MLA) at Loyola University Chicago has over 1,000 members, conducts an annual conference, publishes a bi-annual journal and provides a fellowship for PhD students. The M/MLA currently uses a Microsoft Access database to store its membership and conference registration information and excel spreadsheets to store information about its article submissions and fellowship recipients. The M/MLA is requesting that a new web-based application be created to track and produce reports about its membership, conference registrations, article submissions and fellowship recipients. This new web-based application would include a front-end for data entry, an Oracle database schema that would provide a repository for the data, and the use of WebFocus to generate reports.	Provide a robust web-based application for the Midwest Modern Language Association to use for storing membership and conference registration information. This would streamline their business processes and ease of use for users to submit data.	Medium	07/2009	TBD	On Hold
169	1291	C	Wellness Center		Add Residential data to the PNC Registration Interface	Add residence hall information for students that reside on campus to the registration information that is passed to the Wellness Center's Point and Click system. This is required reporting for the Mental Health First Aid study that they are participating in. They would also like to use this for ongoing needs assessment and program evaluation.	Enhance interface from LOCUS to Wellness Center EMR system to include current Residence Hall information.	Small	03/2011	TBD	Pending
170	1292	C	Wellness Center		Include Students' ID photographs in import to PNC	The Wellness Center's Point and Click system is populated from an import of registration data. If technically feasible, they are requesting that students' ID photographs also be included in this data. This would provide the ability to connect a name with a face and will improve work flow and customer service	While Wellness Center staff does have access to LOCUS photos, ideal access to student photos would be within the Wellness Center's Electronic Medical Record application (Point N Click aka PNC).	Small	11/2010	TBD	Pending
171	1456	C	Student Development - Office of VP		Student Development - Student Worker Application	Create an online application that processes apps for student worker positions. Derived from same request as PSS-1315.	Provide online functionality for paper-based student worker application. This would allow for paperless processing and streamlining of the student worker application process.	Medium	01/2011	TBD	Pending
172	2737	C	Office of The Bursar	3-LOCUS Enhancements	Locus Parent-Guest Page Security - Readonly for Staff	In Locus Parent-Guest pages, some staff can update the data. This should only be done by the student him/herself. Staff should retain only have read-only access.	In Locus Parent-Guest pages, some staff can update the data. This should only be done by the student him/herself. Staff should retain only have read-only access.	XSmall	08/2018	TBD	Active
173	1316	C	Office of The Bursar	3-LOCUS Enhancements	LOCUS - SF customization - Item Type Summary by Term	Item Type Summary by Term - The debits and credits for the same Item type for each term make this screen had to read when one is only interested in a Summary the term's activity. We modified the Account Summary page to show the SF_ACCT_TERM view to make things clearer to students, but occasionally it is useful to see term specific Charges and Financial Aid in a Summary Form by Item Type using the ITEM_TERM.	Students and parents have access to a modified Account Summary page to show a convenient easy-to-read summary of charges, financial aid and payment. This new development would provide greater detail to students and parents while maintaining the easy-to-read standard.	Medium	06/2010	TBD	Pending
174	2478	C	Wellness Center	3-LOCUS Enhancements	Additonal enhancements to immunization processing	Two remaining requested enhancements to the customized LOCUS immunization processing. 1)Interface immunizations entered in Point and Click to LOCUS; 2)Notifications to students when they fall out of compliance. (e.g Last T/D dose becomes > 10 years ago)	Students are requested to enter immunization dates in LOCUS beginning in 2014. Some additional features are still desired, but lower priority. These include having immunizations flow directly from Point n Click to LOCUS, if provided by the Wellness Center. Also, sending notifications to active students via email when they fall out of compliance (e.g. - Tetanus shot > 10 years) is desirable.	Medium	08/2018	TBD	Pending
175	1816	C	Information Services	3-LOCUS Enhancements	Class Enrollment Totals - Out-of-Synch	Class Table in Campus Solutions contains a Total Enrollment (ENRL_TOT) field to capture current enrollment. Occasionally, a discrepancy between this field and detail enrollments (STDNT_ENRL) is found. Another school (UMass) has shared their code for finding and updating out-of-synch class sections. This project will make this code production ready for Loyola. In addition, adding audit records on key tables (CLASS_TBL, CLASS_INSTR, etc) would provide useful tools to debug out-of-synch conditions. The technical work to create these audit records will be part of this project, also.	Class Table - Enrollment Total - is occasionally out-of-balance with actual enrollments. Tracking the cause of this out-of-balance has been a long-standing issue with Oracle. Workaround batch SQR will update on a daily basis, if necessary. This impacts a very small percentage of classes.	Medium	08/2012	03/2019	On Hold
176	1385	C	Registration & Records	3-LOCUS Enhancements	Drop to Zero Hours	Design and implement an automatic process that will detect a 'WITHDRAWAL' of all classes for students against many and varied scenario's. This process should also provide an alerting mechanism to provide all interested parties with notification of students who have dropped to zero hours worth of enrollment.	Notification to various administrative offices for students who drop classes will improve services to students.	Small	08/2010	12/2020	On Hold
177	1308	C	Registration & Records	3-LOCUS Enhancements	Interim Grade/Comment Function in LOCUS	Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student.	Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student. This capability will be available to faculty throughout the entire term.	Large	TBD	TBD	On Hold
178	1954	C	University Marketing and Communication	3-LOCUS Enhancements	Create an XML output from LOCUS of offered courses	Create an automated way to deliver data on courses in XML format. The resulting file will be used as direct input to appropriate web pages created by University Marketing. Evaluation of possible delivery - Oracle delivered service, HighPoint delivered services, or Loyola-coded services.	This web service will provide a single source of truth for the public display of courses on college and school pages. Currently individual content coordinators are responsible for keeping their listing of courses up to date. This process allows for out of date content in many different formats. As the source of truth for this information resides in LOCUS, it would make sense for this content to be pulled from there.	Medium	06/2013	TBD	On Hold
179	1957	C	Information Services	3-LOCUS Enhancements	Investigate Locus to Outlook interface for schedules	This project is to capture the work to investigate the possibility of creating an interface from Locus to Outlook such that student and faculty could easily import their schedules from Locus into Outlook.	Outlook integrates well with phones and other mobile devices. It will be a benefit for students to easily import their schedules from Locus into Outlook. If a student has chosen to link their phone with Outlook then they will have their class schedule readily available at their fingertips.	Medium	05/2013	TBD	On Hold

Row Nbr	Project ID	Priority	Primary Customer	Program Name/Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
180	2061	C	Information Services	3-LOCUS Enhancements	LOCUS Profile process for Students	LOCUS Profile process for Students re-processes all continuing students once per term. This update does not cause any problem for most students, but uses resources unnecessarily to update LOCUS profiles. However, for students who are also staff members with LOCUS access, it causes a loss of some access rights - Process Monitor for batch jobs, special access to SSN/DOB - via the Primary Permissions which are overlaid during the update.	LOCUS profiles for students are an automated process triggered by admission, deposit and term activation. Once per term, student profiles are updated unnecessarily. This overwrites some access rights for those students who are full-time staff members with LOCUS access. The goal of this project is to correct this unnecessary update without impacting the process negatively.	Small	02/2014	TBD	Pending
181	2381	C	School of Law:Reg & Records	11-Enterprise Content Management	School of Law ECM Implementation	Target start May 2016. Small number of doc types. Set them up with retrieval access to Reg&Rec doc types first. We will have to see when they would like an implementation of new doc types.	The team has identified several ways which DocFinity will improve the School of Law's ability to complete projects more efficiently: - Documents will be easily searchable and retrievable by School of Law Department users, thus reducing the amount of time spent locating and distributing documents. - All pertinent information for a research project will be stored in a single location, this will help to streamline the document retrieval process and allow more efficient sharing of information among School of Law Department employees. - The School of Law Department has limited administrative resources and no student workers, streamlining their scanning and indexing will reduce the backlog of paperwork that is accumulating in their office	Small	05/2016	TBD	Pending
182	2249	C	Information Services	11-Enterprise Content Management	ECM - BES Professional Development	This project will be completed for the Business & Enterprise Services (BES) division of ITS. The primary focus will be to implement a solution that will help automate the process through which BES employees submit proposals and requests for training and other professional development activities. Requested improvements to their existing process include the use of eForms and workflow capability for review/approvals, versioning and a means to capture comments, and a central repository for current submissions.	Proposals and requests for professional development are currently submitted by BES staff as email messages to their managers and necessary approvals are communicated through meetings. Limited information about proposals and requests for training are currently entered in a central spreadsheet. Under the current process, there is no ability to ensure that all required supplemental documentation has been included or that necessary approvals have been obtained. DocFinity will streamline the submissions process by improving the search-ability, quality and completeness of the information being submitted through the use of eForms and by providing a workflow for the collaboration and review/approval process.	Medium	02/2015	02/2019	Active
183	1759	C	Provost HSD	16-LUHS/LUC/HSD Technology Program	Evaluation of single badging for HSD/LUC	Evaluation of an individual having a single badge issued from either card office (Maywood or LUC)and have it work on either campus.	This is for an evaluation to assess the possibility and benefits of being able to share badge information between Maywood and LSC to enable an individual to carry only one badge.	Small	09/2012	TBD	On Hold
184	2641	M	Campus Safety LSC		LEADS Broadband Service	Need to add a dedicated 10mb internet connection between Loyola and IL State Police that will use existing ICN connection via an ASE Circuit. This connection is needed to provide Campus Safety with access to the LEADs/IWIN Network - a criminal justice database needed to perform record searches.	Good.	Large	02/2018	01/2019	Active
185	2694	M	Information Services		Call Accounting system replacement	Replacement of Call Accounting system. The Call Accounting System is used to cost calls for budget purposes and to report on this usage to the owning departments. The existing software is no longer supported by the manufacturer and can only operate on a Windows 98 PC, which is also not supported.	Not replacing this system would remove the ability to use call-tracking for Campus Safety-related investigations, or provide call detail to departments or accurately bill departments for usage.	Medium	04/2018	01/2019	Active
186	2640	M	Capital Planning		Cuneo Mansion New AT&T Route	Existing AT&T copper and fiber facilities to the mansion must be rerouted to bypass the portion of the property that is being developed.	The existing AT&T copper and fiber route to the mansion transverses the portion of the property that is scheduled to be developed. These facilities must be rerouted to a new path on remaining University property.	XLarge	08/2017	02/2019	Active
187	2607	M	Information Services		2018 Deloitte Audit of Financial Systems - IT Portion	Annual Audit of financial systems - Infor/Lawson and LOCUS.	Ensure financial systems infrastructure and processes are secure and have minimal risks.	Medium	05/2018	03/2019	Active
188	2636	M	Information Services		GDPR Analysis & Process Implementation	Research new General Data Protection Regulation(GDPR) requirements and how they apply to LUC. Regulation goes into effect on May 25, 2018 in the EU. GDPR requirements apply to any organization doing business in the EU or that processes personal data originating in the EU, be it the data of residents or visitors.	To protect LUC from incurring administrative fines which are allowable under Article 83 of the GDPR for non-compliance with the new regulations.	Large	12/2017	06/2019	Active
189	2774	M	Finance-Office of VP-CFO		2019 Deloitte Audit of Financial Systems - IT Portion	Annual Audit of financial systems - Infor/Lawson and LOCUS.	Ensure financial systems infrastructure and processes are secure and have minimal risks.	Medium	05/2019	07/2019	Pending
190	2775	M	Information Services		Baker Tilly Audit Assessment - Palo Alto (Firewall/IPS)	Internal audit will review the installation, configuration and corresponding operational processed for the next generation firewall tool.	Ensure that the firewall and intrusion prevention system is configured and operating in a secure and efficient manner.	Small	01/2019	TBD	Pending
191	2776	M	Information Services		Baker Tilly Audit Assessment - GDPR	Internal audit to review/audit the activities in support of the GDPR regulation. This would include all work completed by the GDPR Working Group.	Ensure that the university is in compliance with the GDPR regulation.	Small	01/2019	TBD	Pending
192	2682	M	Financial Assistance	3-LOCUS Enhancements	FA 2019 Loans/Disbursements Processes	The project will focus on ongoing support for financial aid custom processes that Loyola needs for the local management and awarding of financial aid and scholarship funds - particularly loan management and award disbursement processes.	This project offers ongoing support for financial aid custom processes that Loyola needs for the local management and awarding of financial aid and scholarship fund for 2019 Aid Year.	Medium	04/2018	03/2019	Active

Row Nbr	Project ID	Priority	Primary Customer	Program Name/ Group	Project Name	Project Description	Institutional Impact Statement/Value	T-Shirt Sizing	Target Start	Target Completion	Status
193	2716	M	University Marketing and Communication	4-Construction Projects	UMC Email Software	UMC currently uses Web Focus email functionality to create and distribute marketing communications to various groups and the current functionality limits the effectiveness of analytics and template sharing across the university marketing initiatives. UMC has vetted several vendors and has chosen Emma as their software of choice. UMC would like ITS to assist with vetting the vendor from an architecture perspective, to ensure data is secure when being stored in the cloud, as well as assist with updated data elements from the data warehouse. Lastly, the WebFocus Server can be retired once Emma is fully functional, which will allow for the server to be re-purposed or retired.	UMC upgrading their email software will enable ITS to retired/repurpose the WebFocus server (cost savings). UMC moving to a new software will also allow marketing templates to be used across the university (based on security rights) to submit to UMC for final approval and distribution, and provide open/click through analytics rate.	Medium	06/2018	01/2019	Active
194	2632	M	Rome Center - General	4-Construction Projects	JFRC new REsidence hall	JFRC will be expanding their campus foot print by adding a 4 story addition which will house students. This project will equipment the building with the required technology.	Enabling the necessary technology within this building will provide the students the access to resources as required along with equipping the building with safety measures.	Large	11/2017	06/2019	Active
195	2629	M	Facilities LSC	4-Construction Projects	Alfie Center	Construction Initiative - The purpose of this project is to build a new 3 story practice facility for Athletics on the LSC adjacent to the Sean Earl Field. Included in the current design are 2 sports courts, meeting/recruiting room and film room. The Building will be connected to Norville via a skywalk.	Mandated Project.	Large	03/2018	08/2019	Active
196	2750	M	Facilities LSC	4-Construction Projects	St. Joseph Residence Hall	The purpose of this project is to build a 400 bed residence hall for students that will also have a café, office space, meeting rooms and classrooms.	Construction Project.	Large	09/2018	08/2020	Active
197	1324	M	Information Services	4-Construction Projects	Faculty/Staff Lounge - Cud.Sci. Expan.	Provide voice and data technology for a new faculty and staff lounge	Enhance faculty and staff experience while on campus	Medium	TBD	TBD	On Hold
198	2763	M	Its-Office Of The Vp & Cio	5-Security Projects	Security Training - All Faculty & Staff	Our security program and training is changing from a "passive" to and "active" awareness approach to ensure that users can explain and apply the training to real-world scenarios everyday during their job. 4-5 online training topics will be required each semester (Fall & Spring). New Hires will also be grouped monthly and added to this list for training.	Improve the security posture of the University by raising awareness to threats and compliance regulations.	Medium	10/2018	06/2019	Active
199	2416	M	Information Services	5-Security Projects	HIPAA Assessment Remediation	Baker Tilly, operating as the Loyola University Chicago (the University or LUC) Internal Audit (IA) function, performed a Health Insurance Portability and Accountability Act (HIPAA) Information Technology (IT) Security Governance and Compliance Assessment for the University. There were 7 findings from the assessment that need to be remediated, 3 high, 1 medium, 3 low.	As the University continues to evolve its HIPAA Security initiatives, opportunities exist to formalize oversight and governance responsibilities as well as to develop more consistent policy, procedures, and training materials. University personnel have a deep knowledge of general information security practices, and make a concerted effort to remain compliant with policy requirements. Baker Tilly noted, however, that roles and responsibilities for HIPAA compliance (including security and privacy requirements) have not yet been consistently defined nor communicated throughout the University. Similarly, detailed policies and procedures related to HIPAA compliance are not yet in place University-wide.	Medium	03/2016	06/2019	Active
200	2028	M	Its-Office Of The Vp & Cio	5-Security Projects	PII for Remote Locations	Implementation of the existing Personally Identifiable Information program at the University's Remote locations (Cuneo, Woodstock, Rome, etc.) per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	Medium	04/2015	05/2019	Pending
201	2330	M	Information Services	9-Student Experience/Portal Improvements	12C Database Upgrade	Oracle 12C Database Upgrade of all University databases. This upgrade will include all University Oracle databases and database servers that are supported by ITS. This Upgrade is required to support the version 10 upgrade of Lawson and the LOCUS PeopleTools upgrade to 8.54 both scheduled for early 2016. This upgrade will allow Loyola 1) access to new database functionality, 2)to remain eligible for the highest levels of product support *As of 04/24/18 there are two application databases (CBORD and ReportCaster)left to upgrade, this upgrade is depended on vendors. The CBORD upgrade is scheduled for this summer. *As of 10/29/18 there is one application database (ReportCaster)left to upgrade, this upgrade is depended on vendor. The goal is to have this database upgraded by early 2019.	This Upgrade is required to support the version 10 upgrade of Lawson and the LOCUS PeopleTools upgrade to 8.54 both scheduled for early 2016. This upgrade will allow Loyola 1)access to new database functionality, 2)to remain eligible for the highest levels of product support from the Oracle and Info vendors. (As of 5/30/17 there are two application databases (RMS and CBORD)left to upgrade, this upgrade is depended on a application upgrade as well.	XLarge	09/2015	02/2019	Active
202	2723	M	Facilities (HSD)	16-LUHS/LUC/HSD Technology Program	HSC Building Automated Systems Migration	Planning and migration of all Building Automated Systems for Health Science Campus buildings to LUC network infrastructure (VLAN 30). Implementation of (2)BAS servers (Siemens Desigo System in CTRE data center (M003).	This will allow LUC facilities to better manage and control the environment in HSC buildings	Large	03/2018	02/2019	Active
203	2644	M	Campus Safety LSC	18-Maxxess	Maxxess Building Infrastructure Upgrade	The purpose of this project is to upgrade end of life Maxxess access control equipment on LSC and WTC campuses. Equipment that will be upgraded includes controllers, Panels, sensors and card readers.	Must Have	Large	07/2018	08/2020	Active